



Chanakya National Law University

Nyaya Nagar, Mithapur, Patna-800001, Tel. No. +91-612-2352300, Fax No. : +91 -612-2352315

Website: <https://www.cnlu.ac.in>, E-mail: registrar@cnlu.ac.in

NIQ No. - 31/2025-26

Date: 12.09.2025

EXPRESSION OF INTEREST **SHORT TENDER NOTICE**

Through e-procurement mode only <https://eproc2.bihar.gov.in>

Chanakya National Law University, Mithapur, Patna wishes to engage an Architect/Consultant for **Planning, Design, Drawing, Estimation, BOQ preparation and Supervision work etc. for provision of Main Entrance Gate (Gate No. 1) with Security Guard Room, Improvement of Gate No. 2, Improvement of Main Entrance to University Administrative Building.**

1.	Name of the Work	:	Planning, Design, Drawing, Estimation, BOQ Preparation and Supervision work etc. for provision of Main Entrance Gate (Gate No. 1) with Security Guard Room, Improvement of Gate No. 2, Improvement of Main Entrance to University Administrative Building.
2.	Cost of Document (Non-Refundable)	:	Rs. 5000/- (Rs. Five Thousand) Only.
3.	E-Tender Processing Fee	:	As per Eproc2 website
4.	Time of Completion	:	30 Days
5.	Bid start Date	:	From 12.09.2025
6.	Date of Prebid meeting	:	16. 09. 2025 at 03:00 pm.
7.	Last Date & Time for Uploading of bids	:	Till 19.09.2025 up to 03:00 pm.
8.	Date & Time of Opening of Technical Bids	:	19.09.2025 at 03:30 pm.
9.	Date & Time of Presentation	:	22.09.2025 at 03:00 pm.
10.	Date & Time of Opening of Financial Bids	:	Will be intimated later on university website.
11.	Place of Opening of Bid	:	Registrar's Chamber
12.	Periods of Bids Validity	:	120 days
13.	Officer inviting Bids	:	The Registrar, CNLU, Patna.
14.	For participation in E-tendering proc. The Architect / Consultant/ firm shall have to get themselves registered to get User ID, Password & Digital Signature. This will enable accessing the website https://eproc2.bihar.gov.in & download / Participate in E-Tender.		
15.	The tender document can be obtained through our website https://eproc2.bihar.gov.in & https://www.cnlu.ac.in		
16.	(i) Bid Processing Fee to be paid through online mode i.e., Internet payment gateway (Credit/Debit Card), Net Banking, NEFT/ RTGS. Bids along with necessary online payments must be submitted through e-procurement portal https://eproc2.bihar.gov.in before the date & time specified in the NIT. (ii) The University does not take any responsibilities for the delay /Non availability of internet connection, Network Traffic / Holidays or any other reasons."		
17.	Bid Document cost should be paid as per https://eproc2.bihar.gov.in		
18.	The authority shall have the right to reject the bid without assigning any reason what so ever. For any information University Contact No. 0612-2352300 may be used.		
19.	For queries and clarifications, if any send e-mail to registrar@cnlu.ac.in		
20.	For support related to the e-tendering process, bidders may contact "e-procurement HELP DESK, mjunction services limited RJ Complex, 2 nd Floor, Canara Bank Campus, Khajpura, Ashiana Road, P.S. –Shastri Nagar, Patna-800014, Bihar, Contact No. 18005726571.		



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1. Scope of work: As per Annexure-II

- i. Planning, Design, Drawing, Estimation, BOQ preparation and Supervision work etc. for provision of Main Entrance Gate (Gate No. 1) with Security Guard Room, Improvement of Gate No. 2, Improvement of Main Entrance to University Administrative Building.
- ii. The selected Architect/Consultant/Firm will also be required to assist the University in obtaining Technical Sanction of the work.
- iii. The Architect/Consultant/Firm shall also depute one experienced Engineer (B. Tech) to supervise construction work.

2. Eligibility Criteria: Bidder having the below mentioned documents shall be eligible for participating in this tender. List of documents are as mentioned below:

- i Architect / Consultant/firm must be registered with Council of Architecture and shall have to submit scanned copy of valid registration certificate along with EOI.
- ii Duly signed & stamped scan of document in which Name of the Firm, Address with contact number, E-mail of the Firm and Firm's Bank Account Details with Bank Name & Address and IFSC / RTGS codes mentioned.
- iii Copy of PAN card (in name of Proprietor in case of Proprietorship Firm) GST certificate
- iv Scan of Affidavit as per Annexure-I
- v Scan of the receipt of deposit through NEFT / RTGS for EMD.
- vi Scan of the receipt of deposit through NEFT / RTGS for Cost of Document.
- vii Similar work experience certificate.
- viii Have sufficient number of Architects, Structural Engineers, Electrical Engineer and other Engineers related to work. Scanned copy of organisational setup should be submitted along with EOI.

The above-mentioned area are approximate and may vary as per actual.

3. Aspiration of Client (CNLU):

CNLU desires to improve the overall look of the entrance to the University and ambience to give a magnificent look and provide elegant Entrance to Administrative Building with Portico.

4. Selection Criteria:

The selection of Architect/Consultant shall be based on his/her/their experience in design concept, response to EOI and other parameters. The marks attributed to different parameters shall be as below:

i	Past experience in similar work i.e. planning, design, drawing of Main Entrance Gate, Administrative Buildings of Educational Institutions.	20 Marks
ii	Response to EOI (This should include pictorial view of proposed works and tentative estimated cost also along with other features)	40 Marks
iii	Organisational Setup	20 Marks
iv	Presentation	20 Marks
	TOTAL	100 Marks



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Minimum qualifying marks : 70 Marks

Financial bid of only those bidders shall be opened who obtain minimum qualifying marks. Decision of CNLU in the said matter shall be final and binding to all bidders.

5. Scheduled of payment to selected Architect / Consultant / firm shall be as below:

Sl. No	Stage of Payment	Rate in Percentage (Approved cost of Project)
i)	On approval of concept plan	10%. Total fee payable
ii)	On competition of detailed planning, design, release of all working drawings.	30% of total payable
iii)	On submission of detailed estimate and BOQ	20%of total fee payable
iv)	On accord of Technical Sanction of detail estimate by competent authority	10%of total fee payable
v)	During supervision of execution of work. On successful completion of work.	20% of total fee payable.
vi)	On successful completion of work	10% of total fee payable.
		Total 100%

Seal and Signature of Bidders

6. Qualification of the Bidder

- The determination shall be based upon on examination of the documentary evidence of the Bidder's qualifications submitted by the Bidder. The determination shall not take into consideration the qualifications of other firms such as the Bidder's subsidiaries, parent entities, affiliates, subcontractors, or any other firm different from the Bidder.
- If a Bidder does not meet the qualifying criteria specified in (i) above its Bid shall be rejected by CNLU and may not subsequently be made responsive by correction of the material deviation, reservation, or omission.
- Only Bids that are both substantially responsive to the bidding document and meet all the Conditions of Eligibility and Qualification Criteria shall have their "Financial Part" submitted in e-portal opened.
- The bidders are directed to submit valid work orders/Agreement with Employer/s along with proper work completion certificate against experience credentials.



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7. To evaluate the Financial Part, CNLU shall consider the following:

The Bid price

- i price adjustment for correction of arithmetic errors
- ii price adjustment due to discounts offered
- iii converting the amount resulting from applying (i) to (ii) above, if relevant, to a single currency, for evaluation and comparison purposes.
- iv price adjustment due to quantifiable nonmaterial nonconformities

8. In evaluating the Financial Part of each Bid, the Employer shall correct arithmetical errors on the following basis:

- i only for admeasurement contracts, if there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected, unless in the opinion of CNLU there is an obvious misplacement of the decimal point in the unit price, in which case the total price as quoted shall govern and the unit price shall be corrected;
- ii if there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected; and
- iii if there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject to (i) and (ii) above.

9. Bidders shall be requested to accept correction of arithmetical errors. Failure to accept the correction shall result in the rejection of the Bid.

10. In the event of identification of a potentially Abnormally Low/High Bid, CNLU shall seek written clarifications from the Bidder, including detailed price analyses of its Bid price in correlation to the subject matter of the contract, scope, proposed methodology, schedule, allocation of risks and responsibilities and any other requirements of the bidding document.

11. If the Bid for an admeasurement contract, which results in the lowest evaluated cost, in CNLU's opinion, seriously unbalanced or front loaded CNLU may require the Bidder to provide written clarifications. Clarifications may include detailed price analyses to demonstrate the consistency of the Bid prices with the scope of works, proposed methodology, schedule and any other requirements of the bidding document.

12. Terms and Conditions:

- i Tender document shall not be acceptable through post, courier or any offline mode. Interested bidders are advised to submit the bid only through our e-Tendering portal.
- ii Scanned documents as mentioned in Eligibility criteria is mandatory. Bidder should upload all the scan of genuine documents otherwise their technical bid shall be declared non responsive.
- iii Original document of Affidavit as per Annexure-I should be submitted by bidder during opening of Technical Bid.
- iv The price will be remain firm and fixed during the pendency of contract. It will not vary on any account including revision of taxes, imposition of new tax or any contingency whatsoever.



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- v Scan of the receipt of depository should be uploaded on our e-tendering portal while submitting the bid. **Cost of tender: Rs. 5000/- (Rs. Five Thousand)** and should be submitted through e-payment mode.
- vi Scan of the receipt of depository should be uploaded on our e-tendering portal while submitting the bid.
- vii Tender processing fee: As per Eproc2 website.
- viii Incomplete bid and bid without genuine documents are liable for rejection. No responsibility will be taken for any type of technical glitch while online submission of bid
- ix Notwithstanding anything to the contrary in this document, Chanakya National Law University is not bound to accept the lowest bid and reserves the right to accept or reject any bid, to reject bids for some or all items and to cancel the bidding process at any time prior to the award of contract, without assigning any reason whatsoever.
- x University will not provide any residential facility to workers / authorities of successful bidder inside campus. Firm will make temporary shade inside campus. Water and electrical facility for such shade will be chargeable.
- xi The work is required to be completed within the period mentioned against the works i.e. **within 30 days**. It will be reckoned from the date of the issue of work order after agreement. If the work is not completed within the stipulated completion period liquidated damages @ 0.5% of agreement value per day of delay will be levied (subject to maximum of 10%). If the liquidated damages reach the level of 10% the agreement value the contract is liable to be rescinded.
- xii Work shall be done strictly as per specification and direction of competent authority of CNLU, Patna.
- xiii Dispute, if any, will subject to Patna Jurisdiction only. The decision of Vice-Chancellor, CNLU will be final and binding with both the parties viz: bidder and the University. xvi) Price should be quoted in Indian Rupees only. The price will remain firm and fixed during the pendency of Contract and will not be changed for any reason (including revision of taxes & levies whatsoever).
- xiv All labour laws & regulations are to be followed by the bidder.
- xv The bidder shall be bound to follow the restriction on the movement of labour, materials imposed by any other authority connected with the site due to security or any other reasons connected with the event. No claim shall be entertained on this account.
- xvi The bidder shall take all precautions to avoid accidents by exhibiting necessary cautions boards, lights, flags etc. and ensure that no hindrance is caused to the traffic. Bidder shall be responsible for all damages, accidents, caused due to negligence.
- xvii The contractor shall arrange all tools and plants necessary for the execution of the work at his own cost. Any loss or damage in this case will be to his account.
- xviii Lowest responsive bidder will be considered on the total amount of bids of the respective work.
- xix Technical officers/Staff deployed by the Contractor / Firm at CNLU any construction site will also be responsible for inferior quality/Poor performance of any work and their names will be circulated to all works departments to debar them from any other site.
- xx All the risks of loss of or damage to physical property and of personal injury and death which arise during and in consequence of the performance of the contract other than the expected risks will be the responsibility of the contractor/ firm.



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- xxi Any deviation in the material and the specifications from the accepted terms may liable to be rejected.
- xxii Chanakya National Law University reserves the right to withdraw / cancel / amend the quotation at any stage without assigning any reason whatsoever.
- xxiii **Intending Architects/ Consultant are advised to visit the site before participating in Bid.**

13. Amendment of Bid Document:

- i At any time prior to the two days for receipt of bids, the Chanakya National Law University, Patna may for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, modify the Bid Document by an amendment.
- ii The amendment will be notified through official website of Chanakya National Law University for all the prospective Bidders.
- iii In order to afford prospective bidder reasonable time in which to take the amendment into account in preparing and submitting their bids online, the University may, at its discretion, extend the last date for the receipt of the bid.

14. Payment Terms:

Payment will be released after the satisfactory report of competent authority for successful completion of work after necessary deduction as mentioned hereunder:

- i **Applicable TDS** will be deducted from the bill of total amount without tax as per the provision of Government of India and certificate for the same will be issue,
- ii **Applicable amount** will be deducted from total GST.

15. Agreement and Performance Security:

- i Successful bidder/consultant will be issued a letter of acceptance. After receipt successful bidder shall enter into the agreement on PWD Form F2 failing which on **Rs. 1,000.00 (Rupees One Thousand) non judicial stamp paper** within (10) **ten working days** from the **date of issue of work order**.
- ii EMD @ 2% shall have to be deposited by the selected Consultant / Architect / Firm at the time of agreement. In addition to EMD, Security Deposit (SD) shall have to be deposited as per Bihar Govt. norms applicable in case of consultants.

16. Mandatory:

- i Use of Autocade software or other architectural software.
- ii Submission of hardcopy as well as soft copy of all drawings.

**Registrar
CNLU, Patna**



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Annexure-I

Declaration by bidder on a non-judicial stamp paper of value Rs. 100/-

I / we declare that my/our company namely

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has not been blacklisted by any Government / Non-Government Organisation nor should have any litigation enquiry pending and / or initiated by any of these Department or Court of Law with regards to the works executed by our company since incorporation. No FIR has been lodged against us. that all the terms & conditions , scope of work & eligibility criteria of NIQ No. 31/2025-26 dated 12.09.2025 are acceptable to me / us. that the documents annexed along-with the quotation are genuine and not tampered by me / us while copying. If my / our declaration above found fake or forged then:

- i. my bid document shall be rejected
- ii. Letter of Intent / Purchase Order / Agreement, if issued, shall be cancelled and
- iii. The Architect/Firm shall be black-listed and FIR shall be inflicted against my/our company/firm by the University.

Signature of the Bidder / Authorized Signatory (Name & Designation) Seal of the Bidder

Place:

Date:



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Annexure: - II

FINANCIAL BID

Sl. No.	Scope of Work	Qty.	Amount to be quoted in Lump-Sum	
			Amount In Figure	Amount In Words
1.	<p>Planning, Design, Drawing, Estimation, BOQ preparation and Supervision work etc. for provision of Main Entrance Gate (Gate No. 1) with Security Guard Room, Improvement of Gate No. 2, Improvement of Main Entrance to University Administrative Building.</p> <p>The selected Architect/Consultant/Firm will also be required to assist the University in obtaining Technical Sanction of the work and shall also depute an experienced site Engineer (B.Tech) for supervision of work on full-time basis till completion of work. (tentative 4 months)</p> <p>(All works as per direction of competent authority of CNLU)</p>			
	(i) Improvement of Gate No. 01 & 02 Size: 40 Feet × 25 Feet	02 Nos.		
	(ii) Improvement of main entrance Administrative Building with Portico Size: 34 Feet × 50 Feet.	01 Nos.		
	Total Amount			

Note:

- (i) No cutting, no over writing shall be allowed.
- (ii) Conditional bid shall not be accepted.

Seal and Signature of the Bidder