



Chanakya National Law University, Patna

(University established by Act No. XXIV of 2006)

Nyaya Nagar, Mithapur, Patna- 800001 (Bihar)

APPLICATION FOR THE POST OF OFFICE ASSISTANT (ACCOUNTS) AT CNLU, PATNA

Advertisement No. 24/2025-26(Appt.)

Date: 01.08.2025

Name of the Applicant (CAPITAL LETTERS)	:	_____	<i>Affix your latest coloured photograph and sign across</i>
Date of Birth (DD-MM-YYYY)	:	_____	
Age in years as on 01.08.2025	:	_____	
Gender (Male/Female/Transgender)	:	_____	
Father's Name	:	_____	
Mother's Name	:	_____	
Correspondence Address	:	_____ _____ _____	
		Pin Code: _____	
Permanent Address	:	_____ _____ _____	
		Pin Code: _____	
Mobile No.	:	_____	
E-mail ID	:	_____	
Marital Status	:	_____	
Nationality	:	_____	
Category	:	_____	
[(i) Unreserved (UR), (ii) Unreserved (Female), (iii) Economically Weaker Section (EWS), (iv) EWS (Female), (v) Backward Classes (BC), (vi) Backward Classes (Female), (vii) Extremely Backward Classes (EBC), (viii) Extremely Backward Classes (Female), (ix) Scheduled Caste (SC), (x) Scheduled Caste (Female), (xi) Scheduled Tribes (ST)]			

If, Physically Disabled :

(a) Indicate category (OH/VH/HH) : _____

(b) % of disability : _____ (Copy to be enclosed)

Academic Qualifications:

Name of the Degree	Name of the School/Institute	Board/ Council Name	Passing Year	Marks in Percentage	Annexure No.
Graduation					
12 th (Intermediate)					
10 th or Equivalent					

Experience Details:

Sl. No.	Name of the Organization/ Institution/ University	Date of Joining	Date of Leaving	Annexure No.
1.				
2.				
3.				
4.				
5.				
6.				

DECLARATION:

Certified that:

- (a) The information given herein is complete and correct.
- (b) No disciplinary proceeding is pending or contemplated against me.
- (c) I have never been dismissed from service nor debarred from holding any future appointment nor convicted for any offence. No criminal case is pending against me.
- (d) In case of concealment/ suppression of fact(s), which may be detected at any stage in future, my candidature is liable to be cancelled/ terminated, as the case may be, without notice.

Date:.....

(Signature of Applicant)

**LIST OF SELF-ATTESTED DOCUMENTS ATTACHED
(ORIGINAL TO BE PRODUCED AT THE TIME OF INTERVIEW).
PLEASE FILL THE ENCLOSURES ATTACHED DOCUMENTS
(PLEASE GIVE SEQUENTIAL NUMBER TO EACH PAGE).**

Sl. No.	Particulars	Annexure No.	Page Number From – To
1.	Graduation		
2.	12 th (Intermediate)		
3.	10 th or Equivalent		
4.	Experience Certificate		
5.			
6.			
8.			

NOTE : The candidate is requested to submit the self-attested documents as mentioned above.