



CHANAKYA NATIONAL LAW UNIVERSITY, PATNA

CIRF-in-IPHD

Date: 04.07.2025

Applications are invited for joining Student Editorial Committee of Chanakya Law Review (CLR), E-JAIRIPA Journal & IP BULLETIN Magazine

CIRF-in-IPHD centre at Chanakya National Law University, Patna invites the students of CNLU (UG/PG/ Research scholars) to join the Student Editorial committee of the following journals:

1. Chanakya Law Review (CLR) Journal
2. E-JAIRIPA Journal &
3. IP BULLETIN Magazine

As a member of the Student Editorial Committee, you will undertake the following tasks:

- Call for Papers: Draft and distribute calls for submissions to encourage contributions from students or other scholars.
- Receiving Submissions: Handle incoming manuscripts, ensuring they meet submission guidelines (e.g., formatting, word count, and scope).
- Initial Screening: Conduct preliminary reviews to filter out submissions that don't align with the journal's standards or focus.
- Peer Review Coordination: Assign manuscripts to peer reviewers (often student or faculty reviewers), track progress, and ensure timely feedback.
- Providing Feedback: Offer constructive feedback to authors, especially for revisions, to improve the quality of submissions.
- Copyediting: Check for grammar, spelling, punctuation, and adherence to the journal's style guide.
- Formatting: Ensure manuscripts are formatted consistently for publication, including layout, citations, and visuals.
- Author Correspondence: Communicate with authors regarding submission status, revisions, and publication timelines.
- Proofing Final Drafts: Review proofs to catch errors before publication.
- Online Publishing: Manage or assist with uploading content to the journal's website or digital platform, if applicable.

We are seeking passionate, dedicated, and creative students to contribute to the journal's mission of fostering scholarly discourse and promoting high-quality publications. If you are interested in editorial work and hoping to strengthen your CV, send your application along with your CV to the undersigned latest by **11th July, 2025 (Friday)** to Email Id. cirf.journal@gmail.com.

Sd-/
Prof. Dr. S.C. Roy
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