

Chanakya National Law University

Nyaya Nagar, Mithapur, Patna- 800001

NIQ- 63/2024-25

Date: 21.03.2025

SHORT TENDER NOTICE FOR SUPPLY OF ANSWER BOOKS

1. Last Date of Submission of Quotation : 26.03.2025 till 02:00 pm.
2. Date of opening of Quotation : 26.03.2025 at 02:30 pm.

Chanakya National Law University, Patna invites sealed quotations from Printers having license of printing for Printing and supply of 16 pages Answer Books and 32 pages Answer Books with 4 pages cover.

The quotation is required to be submitted in a sealed cover addressed to **The Registrar, Chanakya National Law University, Patna-800001** so as to reach the University on or before 02:00 pm on 26th March-2025 duly superscripting the quotation for supply of "Printing and supply of 16 pages Answer Books and 32 pages Answer Books with 4 pages cover." on the top of sealed envelope.

Scope of Work: Printing and Supply of 16 Pages and 32 Pages Answer Books with 4 Page cover. The detail specification of Answer Books are as follows:-

Sl. No	Type of Answer Sheet with Specification	Quantity
1.	1-16 Pages with 4 Page Cover (24 Kg with white Mapletho paper with stitching and plastic packing)	8000 Nos.
2.	1-32 Pages with 4 Page Cover (24 Kg with white Mapletho paper with stitching and plastic packing)	10000 Nos.

Terms and Conditions:

1. The printers are requested to visit the University Examination Section in order to examine the sample of above-mentioned Answer Books.
2. The agency is required to submit its quotation on their letter head.
3. Cutting and overwriting in the quotation are not allowed. If, there is cutting and overwriting such quotation will not be entertained.
4. No manpower will be provided by the university for Loading and unloading the goods/material.
5. The quotation received after last date and time of submission will not be entertained.
6. Copy of PAN card is to be enclosed.
7. Copy of GST Registration certificates is to be enclosed.
8. Registration certificate as per existing norms (indicating the legal status company/partnership firm/proprietorship concern etc.) to be enclosed.
9. The conditional quotations would not be accepted.
10. If the vendor is unable to execute the work after receiving the purchase order the firm will be debarred for one year to participate in the tendering process of the University and the debar notice will be uploaded on the University website.
11. If it is found, that the printing work is not satisfactory and as per requirement, the University have rights to cancel the order and no payment will be made in this regard.
12. The university has reserved the rights to cancel the quotation/tender without assigning any reason/ notice.

Sd/-

REGISTRAR

Chanakya National Law University

Nyaya Nagar, Mithapur, Patna- 800001

NIQ- 63/2024-25

Date: 21.03.2025

Annexure-I

FINANCIAL BID

To
The Registrar
Chanakya National Law University,
Nyaya Nagar, Mithapur, Patna-800001

Sub: Financial Bid for Printing and supply of 16 pages Answer Books and 32 pages Answer Books with 4 pages cover.

Dear Sir,

I/we have gone through the tender document and terms & conditions, understood it fully and declare that I/we shall abide by the terms and conditions mentioned therein for supply of the items required. I/we here also seen the sample and specification of 16 pages Answer Books and 32 pages Answer Books with 4 pages cover.

Sl. No	Type of Answer Books with Specification	Quantity	Rate per piece with GST	Amount with GST
1.	1-16 Pages with 4 Page Cover (24 Kg with white Mapletho paper with stitching and plastic packing)	8000 Nos.		
2.	1-32 Pages with 4 Page Cover (24 Kg with white Mapletho paper with stitching and plastic packing)	10000 Nos.		
Total Amount inclusive of all taxes				

(Total Amount in Words)

I/we certify that information furnished above is true and correct. I / we also certify that my /our firm is not blacklisted by Public / Private organisations. All the terms and Conditions mentioned in the tender documents are acceptable to us.

(Authorized Signature)

Name of the Firm:

Name of the Authorized Person:

Address of the Firm:

Contact No:

Email Id: