

# Chanakya National Law University

Nyaya Nagar, Mithapur, Patna-800001, Tel. No. +91-612-2352300, Fax No. : +91 -612-2352315

Website: <https://www.cnlu.ac.in>, E-mail: [registrar@cnlu.ac.in](mailto:registrar@cnlu.ac.in)

NIQ No.-57/2024-25

Date: 14.02.2025

## E-TENDER NOTICE

Through e-procurement mode only <https://eproc2.bihar.gov.in>

Chanakya National Law University invites E-Tender in single bid system for Converting Registrar Chamber, Registrar Cell and Visitors Room into Conference Hall.

1.	Name of the Work	:	<b>Converting Registrar Chamber, Registrar Cell and Visitors Room into Conference Hall.</b>
2.	Cost of Document (Non-Refundable)	:	<b>Rs. 5000/- (Rs. Five Thousand)</b>
3.	Earnest Money Deposit	:	<b>Rs. 34200/- (Rs. Thirty-Four Thousand Two Hundred)</b>
4.	E-Tender Processing Fee	:	As per Eproc2 website
5.	Time of Completion	:	30 Days.
6.	Bid Start Date	:	From 14.02.2025.
7.	Date of Pre-bid meeting	:	18.02.2025 (Offline) at the Chamber of Registrar, CNLU, Patna at 02:00 p.m. to 05:00 pm.
8.	Last Date & Time for Uploading of Bids	:	01.03.2025. till 02:00 pm.
9.	Date & Time of Opening of Technical & Financial Bids	:	01.03.2025 at 02:30 pm.
10.	Place of Opening of Bid	:	Registrar's Chamber
11.	Periods of Bids Validity	:	120 days
12.	Officer inviting Bids	:	The Registrar, CNLU, Patna.
13.	For participation in E-tendering proc. The contractor shall have to get themselves registered to get User ID, Password & Digital Signature. This will enable accessing the website <a href="https://eproc2.bihar.gov.in">https://eproc2.bihar.gov.in</a> & download / Participate in E-Tender.		
14.	The tender document can be obtained through our website <a href="https://eproc2.bihar.gov.in">https://eproc2.bihar.gov.in</a> & <a href="https://www.cnlu.ac.in">https://www.cnlu.ac.in</a>		
15.	(i) Bid Processing Fee to be paid through online mode i.e., Internet payment gateway (Credit/Debit Card), Net Banking, NEFT/ RTGS. (ii) Bids along with necessary online payments must be submitted through e-procurement portal <a href="https://eproc2.bihar.gov.in">https://eproc2.bihar.gov.in</a> before the date & time specified in the NIT. (iii) The department does not take any responsibilities for the delay /Non availability of internet connection, Network Traffic / Holidays or any other reasons.”		
16.	Bid Document cost should be paid as per <a href="https://eproc2.bihar.gov.in">https://eproc2.bihar.gov.in</a>		
18.	Earnest Money Deposit (EMD) shall have to be paid through e-payment.		
19.	The authority shall have to right to reject the bid without assigning any reason what so ever. For any information department Contact No. 0612-2352300 may be used.		
20.	For queries and clarifications, if any send e-mail to <a href="mailto:registrar@cnlu.ac.in">registrar@cnlu.ac.in</a>		
21.	For support related to the e-tendering process, bidders may contact “e-procurement HELP DESK, mjunction services limited RJ Complex, 2 <sup>nd</sup> Floor, Canara Bank Campus, Khajpura, Ashiana Road, P.S. –Shastri Nagar, Patna-800014, Bihar, Contact No. 18005726571.		

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## 1. Scope of work :

i) The scope of work will be as per the work description mentioned in Annexure-II.

## 2. Eligibility Criteria: Bidder having the below mentioned documents shall be eligible for participating in this tender. List of documents are as mentioned below:

- i) Duly signed & stamped scan of document in which Name of the Firm, Address with contact number, FAX, E-mail of the Firm and Firm`s Bank Account Details with Bank Name & Address and IFSC / RTGS codes mentioned.
- ii) Scan copy of registration certificate of local agency which must be registered in Class-IV with State Government in Patna region must be uploaded. And Registered Agency / Dealer will also participate in this tender.
- iii) Scan of PAN card (in name of Proprietor in case of Proprietorship Firm) & GST certificate
- iv) Scan of Affidavit as per Annexure-I
- v) Scan of valid Character certificate of bidder issued from office of the Superintendent of Police.
- vi) Scan of the receipt of deposit through NEFT / RTGS for EMD.
- vii) Scan of the receipt of deposit through NEFT / RTGS for Cost of Document.

## 3. Terms and Conditions:

- i) Tender document shall not be acceptable through post, courier or any offline mode. Interested bidders are advised to submit the bid only through our e-Tendering portal.
- ii) Scanned documents as mentioned in Eligibility criteria is mandatory. Bidder should upload all the scan of genuine documents otherwise their technical bid shall be declared non-responsive.
- iii) Original document of Affidavit as per Annexure-I should be submitted by bidder during opening of Technical Bid.
- iv) Bidder or their authorised representative should remain present during the Pre-Bid meeting and at the time of opening of Technical Bid and bidders whose technical quotation is declared responsive should remain present at the time of opening of Financial Bid. No complaint shall be entertained on this count, if the tenderers are not present on these date and time.
- v) The price will be remain firm and fixed during the pendency of contract. It will not vary on any account including revision of taxes, imposition of new tax or any contingency whatsoever.
- vi) **EMD Cost: Rs. 34200/- (Rs. Thirty-Four Thousand Two Hundred)** and should be submitted through e-payment mode. Scan of the receipt of depository should be uploaded on our e-tendering portal while submitting the bid.
- vii) **Cost of tender: Rs. 50000/- (Rs. One Thousand Two Hundred Fifty)** and should be submitted through e-payment mode. Scan of the receipt of depository should be uploaded on our e-tendering portal while submitting the bid.

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- viii) Tender processing fee: As per Eproc2 website.
- ix) Incomplete bid and bid without genuine documents are liable for rejection. No responsibility will be taken for any type of technical glitch while online submission of bid.
- x) Notwithstanding anything to the contrary in this document, Chanakya National Law University is not bound to accept the lowest bid and reserves the right to accept or reject any bid, to reject bids for some or all items and to cancel the bidding process at any time prior to the award of contract, without assigning any reason whatsoever.
- xi) University will not provide any residential facility to workers / authorities of successful bidder inside campus. Firm will make temporary shade inside campus. Water and electrical facility for such shade will be chargeable.
- xii) The work is required to be completed within the period mentioned against the works i.e. **within 30 days**. It will be reckoned from the date of the issue of work order after agreement. If the work is not completed within the stipulated completion period liquidated damages @ 0.5% of agreement value per day of delay will be levied (subject to maximum of 10%). If the liquidated damages reach the level of 10% the agreement value the contract is liable to be rescinded.
- xiii) Work shall be done strictly as per specification and direction of competent authority of CNLU, Patna.
- xiv) Any Suggestions/Clarifications may be put forth in the pre bid meeting or through written letter / e- mail to [registrar@cnlu.ac.in](mailto:registrar@cnlu.ac.in) up to 18.02.2025 from 02:00 pm to 05:00 pm
- xv) Dispute, if any, will subject to Patna Jurisdiction only. The decision of Vice-Chancellor, CNLU will be final and binding with both the parties viz: bidder and the University.
- xvi) Price should be quoted in Indian Rupees only. The price will remain firm and fixed during the pendency of Contract and will not be changed for any reason (including revision of taxes & levies whatsoever).
- xvii) All labour laws & regulations are to be followed by the bidder.
- xviii) The bidder shall be bound to follow the restriction on the movement of labour, materials imposed by any other authority connected with the site due to security or any other reasons connected with the event. No claim shall be entertained on this account.
- xix) The bidder shall take all precautions to avoid accidents by exhibiting necessary cautions boards, lights, flags etc. and ensure that no hindrance is caused to the traffic. Bidder shall be responsible for all damages, accidents, caused due to negligence.
- xx) The contractor shall arrange all tools and plants necessary for the execution of the work at his own cost. Any loss or damage in this case will be to his account.
- xxi) Lowest responsive bidder will be considered on the total amount of bids of the respective work.

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- xxii) The contractor under these contracts commits himself to use first class material and assumes full responsibility for the quality of all materials incorporated or brought for incorporation in the work. The work shall be executed in accordance with best engineering practice and as per direction of competent authority of CNLU.
- xxiii) All the excavated materials including debris, loose earth etc., shall be carted away and disposed of as directed by competent authority of CNLU.
- xxiv) Technical officers/Staff deployed by the Contractor / Firm at CNLU any construction site will also be responsible for inferior quality/Poor performance of any work and their names will be circulated to all works departments to debar them from any other site.
- xxv) All the risks of loss of or damage to physical property and of personal injury and death which arise during and in consequence of the performance of the contract other than the expected risks will be the responsibility of the contractor/ firm.
- xxvi) Any deviation in the material and the specifications from the accepted terms may liable to be rejected. The bidders need to supply all the goods in the specified form to the satisfaction / specifications specified in the order / contract and demonstrate at their own cost.
- xxvii) Chanakya National Law University reserves the right to withdraw / cancel / amend the quotation at any stage without assigning any reason whatsoever.
- xxviii) **The agency will not have right to claim of compensation in case of any kind of delay made in execution of assigned work**

#### 4. Amendment of Bid Document:

- i) At any time prior to the last two days for receipt of bids, the Chanakya National Law University, Patna may for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, modify the Bid Document by an amendment.
- ii) The amendment will be notified through official website of Chanakya National Law University for all the prospective Bidders.
- iii) In order to afford prospective bidder reasonable time in which to take the amendment into account in preparing and submitting their bids online, the University may, at its discretion, extend the last date for the receipt of the bid.

#### 5. Payment Terms:

Payment will be released after the satisfactory report of competent authority for successful completion of work after necessary deduction as mentioned hereunder:

- i) **Applicable TDS** will be deducted from the bill of total amount without tax as per the provision of Government of India and certificate for the same will be issue,
- ii) **Applicable amount** will be deducted from total GST.

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## 6. Agreement and Performance Security:

- i) Successful bidder will be issued a letter of acceptance. After receipt successful bidder shall enter into the agreement on PWD Form F2 failing which on **Rs. 1,000.00 (Rupees One Thousand) non judicial stamp paper** within (10) **ten working days** from the **date of issue of work order**.
- ii) EMD @ 2% shall be adjusted in amount of security deposit. Successful bidder will deposit amount of security deposit @ 3% of agreement value as applicable in form of only **DD in favour of Registrar, Chanakya National Law University, Patna** at the time of agreement.

Thus balance 5% of security deposit will be deducted from on account running bills. The Security deposit will be refundable after **60 days of successful completion of defect liability period i.e., Two Years**. No interest will be payable on the earnest money as well as Security deposit.

## 7. Mandatory Technical Specification:

- **Wall Panelling - Work executed as per description, specification and material approved by CNLU Authority.**
- **Conference Table - Work executed as per description, specification and material approved by CNLU Authority.**
- **Chair - High Back Chair, Mid Back Chair approved by CNLU Authority.**

**Registrar  
CNLU, Patna**

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## Annexure-I

I / we declare

### Declaration by Quotationer on a non-judicial stamp paper of value Rs. 100/-

That my/our company namely

.....  
.....

has not been blacklisted by any Government / Non-Government Organisation nor should have any litigation enquiry pending and / or initiated by any of these Department or Court of Law with regards to the works executed by our company since incorporation. No FIR has been lodged against us. that all the terms & conditions, scope of work & eligibility criteria of **NIQ No. 57/2024-25 dated 14.02.2025** are acceptable to me / us. That the documents annexed along-with the tender / quotation are genuine and not tampered by me / us while copying. If my / our declaration above found fake or forged then:

- i. my quotation document shall be rejected
- ii. Letter of Intent / Purchase Order / Agreement, if issued, shall be cancelled and
- iii. FIR shall be inflicted against my / our company / firm by the University and the firm / Bidder /Tenderer shall be blacklisted.

Signature of the Quotationer / Authorized Signatory (Name & Designation) Seal of the Quotationer

**Place:**

**Date:**

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## Annexure-II

### Bill of Quantity of Civil Work for Converting Registrar's Chamber, Registrar's Cell, and Visitor's Room into Conference Hall of Chanakya National Law University, Patna

Si. No.	NS	Item Description	Unit	Qty	Rate	Amount
<b><u>NON-SCHEDULE ITEMS</u></b>						
1	NS	Providing and laying prelaminate wooden flooring in approved shade and colour of plank size 1200mm x200mmx8mm thick having click and lock technology for joining planks together in staggered fashion complete with underlay of hition all complete	Sqm	134.1		
2	NS	Providing of 68 mm wall panel using Class A fire rating as per ASTM E 4. The G.I. frame of thickness 0.6 consists of steel metal stud frame of size 50 mm having one flange of 41 mm and other of 44 mm placed @ every 600 mm c/c in vertical direction. These studs are placed at floor and ceiling channels of 76 mm width and 0.6 mm thick and having equal flange of 32 mm. The floor and ceiling channels are fixed to floor and soffit using fasteners at every 600 mm c/c. A horizontal frame section is placed at every 1200 mm c/c. Then Hiloft Plywool of thickness 50 mm and density 20 kg/m3 is fixed in between the studs. On outer side on layer of 7 mm thick DIR sheet is fixed on the grid channels. Finally 10 mm thk TAP panels are pasted on top(using any acrylic adhesive such as fevicol SR998 or hot melt adhesive) of the board as per design of the architect. NRC>.95	Sqm	172.8		
3	NS	LAPO 18 inch Square Stainless Steel Door Handle for Main Door/Glass Door Pull Push Handle/Main Door Handle for All Door (Pack of 1) Antique Finish	Each	8		
4	NS	CONFERENCE TABLE Providing, supplying and installing conference table for 20 persons made out of prelaminate particle board of approved design, shade and model having Top Thickness 36mm PLPB without flipper, 36mm Gable End, and 18mm Modesty panel L 3000 XD 10 X H.750 Make Neeman The product should be certified (Bifma, ISO-50001 14001.45001 18001, 9001, AIOTA, UKICL, GREENGUARD, IGBC COMPANY)	Each	1		
5	NS	High Back Chair-High Back Chair with Headrest, Leatherette Seat and Back, Multilock with Seat Sliding Mechanism, Three Way Adjustable Arms, Aluminium Base,	Each	2		

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6	NS	Mid Back Chair- Medium Back Mesh Chair with Standard Mesh(black) ,Multilock with Seat Sliding Mechanism ,Three Way Adjustable Arms (Height & Swivel) ,Chrome Magna Base and Fabric Upholstered Cushion Seat	Each	20			
7	NS	Visitors Chair- Visitors S Type cushion chair seat and back cushion foam and quality molded ply with PU handles with 1" MS HR round pipe 14 guage with fabric. All CR Sheet and pipe section are shall be pre-treated and epoxy powder coated 50-60 micron thickness	Each	80			
		<b>TOTAL AMOUNT INCLUDING GST</b>					
		<b>Total Amount in Words.....</b>					

Name of the Bidder : .....

**Bidder Signature with Seal**

**Address of the Bidder**

.....

.....

**Mobile No. ....**