



Chanakya National Law University, Patna

(University established by Act No. XXIV of 2006)

Nyaya Nagar, Mithapur, Patna 800001 (Bihar)

Phone No.: 91-612-2352300, Email : recruitment@cnlu.ac.in

Advertisement No. 16/2024-25(Appt.)

dated 03.06.2024

ROLLING ADVERTISEMENT FOR RECRUITMENT

The Chanakya National Law University, Patna, invites applications for the following non-teaching positions: **(a)** Assistant Internal Financial Controller, **(b)** Chief Security Officer, **(c)** Warden, Boy's Hostel, **(d)** Warden, Girl's Hostel.

All the above-mentioned positions will be filled in on the contractual basis.

There is no last date and applications will be accepted throughout the year. Applications will be processed periodically. The last date of submission of duly filled-in *online application form* for the first round of selections is **15th June, 2024**.

For further details please visit our University website: www.cnlu.ac.in

By the order of the Hon'ble Vice-Chancellor, CNLU, Patna.

Sd/-
Registrar,
CNLU, Patna



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Interested eligible individuals should apply in the prescribed online format through the Google Form Link :

<https://forms.gle/mKbkzT2oqBX5397e9>

Sl. No.	NAME OF THE POST	NO. OF POSTS	CATEGORY
A.	Assistant Internal Financial Controller	01	UR
B.	Chief Security Officer	01	UR
C.	Warden, Boy's Hostel	01	UR
D.	Warden, Girl's Hostel	01	UR

APPLICATION FOR THE POST OF :

(A) Assistant Internal Financial Controller :

Essential Qualifications:

Superannuated from Indian Audit and Accounts Service (I.A. & A.S.)/B.F.S. having minimum experience of 10 years in financial management of University/National Level Institutions/Govt. of India/ Govt. of Bihar.

Desirable:

1. Well versed in the financial/accounting systems.
2. Experience in computer system finance/accounts related software handling for information processing and retrieval.

Officers working in Accounts Services of Govt. of India (Preferably from Indian Audit & Accounts Service) or with similar experiences will be given preference.

Monthly Emoluments : Negotiable.

Nature of Job : Contractual.

(B) Chief Security Officer :

Essential Qualifications:

1. A graduate or an equivalent qualification from a recognized University.
2. Applicant should have retired from Para-Military Forces/Defense Forces of the Union and should have held not below the rank of Subedar Major or an equivalent position with exemplary services having at least 10 years of experience.
3. Holding a valid driving license to ride two/four wheelers vehicle.

Desirable :

1. Completion of a course in firefighting or unarmed combat course.
2. Should able to speak & write in English.

Monthly Emoluments : Negotiable.

Nature of Job : Contractual.

(C) Warden, Boy's Hostel & (D) Warden, Girl's Hostel :

Essential Qualifications:

1. A graduate or an equivalent qualification from a recognized University, preferably Post-Graduate Diploma / Degree in Management / Hospitality Management.
2. Experience of running / administering hostel in university.

Desirable :

Should able to speak & write in English.

Monthly Emoluments : Negotiable.

Nature of Job : Contractual.

**Sd/-
Registrar,
CNLU, Patna**