

CHANAKYA NATIONAL LAW UNIVERSITY, PATNA

Nyaya Nagar, Mithapur, Patna 1, Ph. No. – 0612-2352300, Website: <http://cnlu.ac.in>

NIQ No.- 17/2024-25

Date : 15.06.2024

Sealed quotation is invited from a reputed OEM or its authorised retailer or dealer of CCTV Surveillance System for Supply, Installation and Commissioning of Ten (10) Units of IP Cameras at different locations inside CNLU's campus. Interested OEM / retailer / dealer is hereby requested to provide the rates for the same along with documents as mentioned in Annexure-III latest by 21.06.2024 up to 01:00 pm.

Important Information

Last Date & Time for submission of Quotation	21.06.2024 till 01:00 pm
Date & Time of Opening of Technical Quotation	On 21.06.2024 at 02:30 pm
Date & Time of Opening of Financial Quotation	Will be intimated later
Place of Opening of Quotation	Registrar's Chamber
Periods of Financial Quotation Validity	60 days
Work completion time	Seven days from the date of work order
Authority inviting Quotation	The Registrar, CNLU, Patna.

Scope of work

- I. **The scope of work shall include the Supply & Installation & Commissioning of Items as per specifications mentioned in Annexure-III**

Eligibility

Eligibility terms for intending quotationer are as follows:

- ✓ Quotationer having document as per **Annexure-IV** and **an undertaking duly attested by notary on a nonjudicial stamp paper of value Rs. 100/ (Rupees Hundred only)** as per **Annexure-I & Annexure-II** is eligible for participation in this NIQ.

Terms & Conditions

1. All the documents, annexed with technical quotation, should be duly signed, stamped and indexed properly.
2. Authorised Service Centre of the quoted make of IP Camera should be in Patna.
3. Documents as mentioned in Eligibility Criteria are mandatory. Quotationer should annex all the copy of Genuine documents with technical quotation otherwise their technical quotation shall be declared non responsive.
4. The price of goods will remain firm and fixed during the pendency of the contract. It will not vary on any account whatsoever.
5. If the work is not completed within the completion period liquidated damages @ 0.5% of agreement value per day of delay will be levied (subject to maximum of 10%). If the liquidated damages reach the

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level of 10% the contract is liable to be rescinded. The quotationer will not be eligible to participate in a similar type of NIQs / NITs for next five years.

6. Manner of submission of the Quotations:

- a. Technical Quotation (**Annexure-I, II, III and IV** along with required documents) in Envelope One.
- b. Financial Quotation **as per Annexure-V** in Envelope Two.
- c. Keep these two envelopes in a large envelope and seal it. Write **“NIQ No. 17/2024-25, dated 15.06.2024 for Supply, Installation and Commissioning of IP Cameras at different locations inside CNLU’s campus”** at upper part of Envelope and Sealed Quotation should be either dropped in the Quotation Box at University Office or be sent by Post at the address **“Registrar, Chanakya National Law University, Nyaya Nagar, Mithapur, Patna 800001”** so as to reach by the due date and time.
- d. Incomplete quotations are liable for rejection. No responsibility will be taken for postal delay or nondelivery/ nonreceipt of Quotation documents. Technical Quotation will be opened on the same day at 02:30 pm in the chamber of Registrar. Date & timing of opening of Financial Quotation will be declared through the website later.

7. Amendment of Quotation Document.

- a. At any time prior to the last two days for receipt of quotations, the client may for any reason, whether at its own initiative or in response to a clarification requested by a prospective Quotationer, modify the Quotation Document by an amendment.
- b. The amendment will be notified through the official website of Chanakya National Law University for all the prospective Quotationers.
- c. In order to afford prospective quotationer reasonable time in which to take the amendment into account in preparing their quotations, the Client may, at its discretion, extend the last date for the receipt of the Quotations.

8. Chanakya National Law University reserves the right to withdraw / cancel the quotation at any stage without assigning any reason whatsoever.

9. Clarification regarding contents of the quotations:

- I. During evaluation and comparison of quotations, the Buyer may, at its discretion, ask the quotationer for clarification of the quotation. The request for clarification will be given in writing and no change in prices or substance of the quotation will be sought, offered or permitted. No post-quotation clarification on the initiative of the quotationer will be entertained.
- II. The University will be at liberty to involve any expert or team of experts in evaluating the quotation for completing the entire tender process.

10. Opening of Quotation:

- i. Quotations shall be opened in the presence of the designated authority / authorities and representatives of the quotationers who wish to be present. The date of the financial quotation opening will be communicated to the shortlisted quotationers at a later time.

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11. Goods Inspection and Acceptance Protocol :

A. Goods Inspection:

The inspection of the goods is essential to ensure their conformity with the technical specifications outlined in the NIQ (Notice Inviting Quotation) document. An inspection report, bearing the signature of a competent authority from the Original Equipment Manufacturer (OEM) and including detailed information such as the serial and model number of the IP Camera, shall be provided to the University. This report, along with the manufacturer's warranty certificate, will be furnished to the purchaser together with the supplied items.

B. Acceptance Testing:

It requires uninterrupted, trouble-free operation of the IP Camera for a duration of five working days of University after installation. No additional charges shall be paid to the supplier for the execution of these acceptance tests. It is imperative that there be no occurrences of malfunctions, partial or complete hardware failures, or any issues during the testing period.

C. Rectification Grace Period:

If the supplied items fail to meet the acceptance testing criteria, the supplier must immediately replace the supplied items and ensure successful completion of the acceptance testing. Failure to do so, the decision of the higher authority of CNLU in this regard will be final.

12. Acceptance Certificates:

Upon the successful completion of the acceptability test, the receipt of deliverables, and the satisfaction of the purchaser with the system's performance, an acceptance certificate, signed by both the supplier and a representatives / concerned committee of the purchaser, will be issued. The date on which this certificate is signed will be considered the official date of the successful commissioning of the systems.

13. Supplier's Obligations:

The Supplier is bound by the following obligations:

I. Collaboration with Purchaser:

The Supplier is required to maintain close cooperation with the Purchaser's staff. This entails working within their designated authority and adhering to directives issued by the Purchaser concerning implementation activities.

II. Compliance with Safety Measures:

The Supplier is expected to adhere to the prevailing job safety standards in India. Moreover, the supplier shall absolve the Purchaser of any claims or liabilities resulting from accidents or loss of life caused by the Supplier's negligence. The Supplier is responsible for the payment of all indemnities arising from such incidents and shall not hold the Purchaser liable or accountable.

III. Responsibility:

The installation and commissioning of the supplies are exclusively within the domain of the supplier. This scope encompasses the full installation and commissioning offered. It includes the installation and configuration of client settings wherever needed.

IV. Confidentiality:

The Supplier is obligated to treat all data and information concerning the Purchaser, obtained in the course of executing their responsibilities, with the utmost confidentiality. The Supplier shall not

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disclose such information to any third party without prior written consent from the Purchaser.

14. Settlement of Disputes

- a) In the event of any dispute, controversy, or claim arising in relation to or in connection with the Purchase Order (P.O.) or Agreement, it shall be subject to the exclusive jurisdiction of the courts in Patna.

15. The supplier will enter into the agreement on a Rs 1000/- non-judicial stamp paper.

16. Payment Terms :

Payment for Goods shall be remitted in Indian Rupees, as outlined below:

- I. **Payment:** Payment shall be made after the successful conclusion of performance tests and issuance of the Acceptance Certificate.
- II. **Deductions :** Statutory deduction as applicable.

17. The Quotationer shall arrange all tools necessary for the execution of the work at his own cost.

18. **All the risks of personal injury and death of staff of Quotationer which may arise during and in consequence of the performance of the contract will be the responsibility of the Quotationer.**

19. Work will be awarded to the quotationer whose rate is lowest among all other quotationer.

Sd/-
Registrar
CNLU, Patna

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Annexure-I

Declaration by Quotationer

I / we declare

that

my / our company / firm namely..... has not been black listed by any Government / Semi Government Organisation nor should have any litigation enquiry pending and / or initiated by any of these Department or Court of Law with regards to the works executed by our company since incorporation. No FIR has been lodged against us.

that

the documents annexed along-with the quotation are genuine and not tampered by me / us while copying.

that

_____ Model of IP Camera, quoted by me / us are matched with specifications mentioned in Annexure- II of NIQ no.- _____ dated _____.

that

I / We examined the tender document and have no reservations and I / We agreed with all the terms & conditions of NIQ no.- _____ dated _____. If my / our declaration above found fake or forged then:

- i. my quotation document shall be rejected
- ii. Letter of Intent / Purchase Order / Agreement, if issued, shall be canceled and
- iii. FIR shall be inflicted against my / our company / firm by the University.

Signature of the Quotationer / Authorized Signatory (Name & Designation)

Seal of the Quotationer

Place

Date

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Annexure-II

Format of the Declaration of OEM of IP Camera

This is to inform you that (Name & Address of Quotationer) M/s..... has quoted theModel of IP Camera under NIQ No.-..... dated of CNLU, Patna is of my / our company namely..... Specification of this model is matched with required specification of IP Camera mentioned in NIQ No.-..... dated of CNLU

My/our company acknowledges and undertakes full responsibility for the provision of services during the entire warranty period associated with the aforementioned quotation. Warranty on the quoted product is.....

Signature of the Authorized Personnel of OEM with Name, Designation & Seal

Place

Date

E-mail address

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Annexure-III

<u>Sr. No.</u>	<u>Name of Equipment</u>	<u>Specifications</u>	<u>Quantity</u>	<u>Make & Model</u>	<u>Remarks</u>
A.	IP based ONVIF IP Bullet Camera	5 MP or better resolutions, 1/2.7" or better CMOS sensor, 120 db or better WDR, Backlight, 2.8 ~ 12mm motorized Varifocal Lens, Minimum 20 fps or better, 3D DNR, -10°C to +60°C operating temperature, H.265, H.264, MJPEG, Minimum three streaming, MicroSD (128 GB) memory slot, PoE, DC, IR viewable length 30m or better, IP67, IK10, UL & RoHS certified, Edge based video content analytic, Warranty Three Years Note : IP Camera should be compatible with Hanwha Techwin make NVR i.e., 16 Channel LRN-1610S, 32 Channel XRN-2010 and 64 Channel XRN-3010 NVR.	10		

Signature of the Quotationer / Authorized Signatory (Name & Designation)

Seal of the Quotationer

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Annexure-IV

CHECK LIST (SHOULD BE ATTACHED QUOTATION DOCUMENT)

Sr. No.	Description	Remarks
1	Name of the Firm	
2	Address with contact number, FAX, Email of the Firm	
3	PAN No., GST details Attach copy of PAN card & GST Certificate	
3	Declaration as per Annexure-I & II	
4	Copy of ISO 9001:2015 (OPTIONAL)	
5	Firm`s Bank Account Details with Bank Name, Address and IFSC / RTGS codes	
6	At least one copy of work order / agreement of IT or ITes related work during the last five financial years (between 2019-20 and 2021-24) in reputed Institutes of Higher Learning / Indian Universities / Central or State Government Organizations / Professional bodies / Private Sector etc.	
7	Copy of IT return of last three financial year 2021-22, 2022-23 and 2023-24	
8	Bid Specific letter of authorisation from competent authority of OEM of quoted make of IP Camera for participating in this NIQ (for retailer / dealer)	
9	Document in support of OEM incorporation	

I / We hereby declare that information furnished above is true and correct and the documents annexed are genuine. Signature of the Quotationer / Authorized Signatory

Name of the Quotationer

Seal of the Quotationer

Place & Date

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Annexure-V

(To be Printed on Letter Head of Quotationer)

To,
The Registrar
Chanakya National Law University,
Nyaya Nagar, Mithapur, Patna1

Subject : Quotation for NIQ No..... dated

Dear Sir,

With reference to aforementioned subject, please find our best rate as mentioned below:

<u>Sr. No.</u>	<u>Item</u>	<u>Quantity</u>	<u>Unit Rate</u>	<u>GST</u>	<u>Amount inclusive of GST</u>
1.					

Yours Sincerely

Authorised Signatory of the Quotationer

Seal of the Quotationer,

Place

Date