

CHANAKYA NATIONAL LAW UNIVERSITY, PATNA

Nyaya Nagar, Mithapur, Patna -1, Ph. No. – 0612-2352300, Website: <http://cnlu.ac.in>

NIQ No. – 01/2024-25

Dated: 18/04/2024

Short Notice Inviting Quotation for Miscellaneous items required for Social Media Committee Office of CNLU

There is an urgent requirement of Miscellaneous items required for the **Social Media Committee Office of CNLU** as per specifications mentioned at Annexure III. Interested quotationers, who have such items in their ready stock, are hereby requested to provide the rates for the same along with documents as mentioned in Annexure-II latest by **22nd April, 2024 up to 01:00 pm. Quotation will be open on the same day at 01: 30 pm.**

Scope of work

Supply & installation of Miscellaneous items as per specifications mentioned at Annexure II.

Eligibility

Eligibility terms for intending quotationer are as follows:

- ❖ Retailers having documents as per **Annexure-I** are eligible to participate in this NIQ.

Terms & Conditions

1. All the documents, annexed with technical quotation, should be duly signed, stamped and indexed properly.
2. Manner of submission of the Quotations:
 - A. Quotation (Annexure-I, II & III along with required documents) in Envelope and write “NIQ No.-01/2024-25, dated 18/04/2024 for Supply & Installation of miscellaneous items for Social Media Committee Office” at upper part of Envelope and Sealed Quotation should be either dropped in the Quotation Box at University Office or be sent by Post at the address “Registrar, Chanakya National Law University, Nyaya Nagar, Mithapur, Patna-800001” so as to reach by the due date and time i.e., 22/04/2024 up to 01:00 pm.
3. Incomplete quotations are liable for rejection. No responsibility will be taken for postal delay or non delivery/ non-receipt of Quotation documents. Quotation will be opened on the same day at 02:30 pm in the chamber of Registrar.
4. Warranty of the products should be as per OEM norms and effective from the date of successful installation.
5. Documents as mentioned in Annexure I are mandatory. Quotationer should annex all the copy of Genuine documents otherwise their quotation shall be declared non responsive.
6. Quotationer or their authorised representative will remain present during the opening of quotation.
7. The price will remain firm and fixed during the pendency of the contract. It will not vary on any account whatsoever.
8. **Quotation will be valid up to 30/04/2024**
9. **Amendment of Quotation Document.**
 - a. At any time prior to the last date for receipt of quotations, the client may for any reason, whether at its own initiative or in response to a clarification requested by a prospective Quotationer, modify the Quotation Document by an amendment.
 - b. The amendment will be notified through the official website of Chanakya National Law University for all the prospective Quotationers.
 - c. In order to afford prospective quotationer reasonable time in which to take the amendment into account in preparing their quotations, the Client may, at its discretion, extend the last date for the receipt of the Quotations.
10. **Chanakya National Law University reserves the right to withdraw / cancel / amend the quotation at any stage without assigning any reason whatsoever.**
11. **Clarification regarding contents of the quotations:**

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- a. During evaluation and comparison of quotations, the Buyer may, at its discretion, ask the quotationer for clarification of his quotation. The request for clarification will be given in writing and no change in prices or substance of the quotation will be sought, offered or permitted. No post-quotation clarification on the initiative of the quotationer will be entertained.
- b. The University will be at liberty to involve any expert or team of experts in evaluating the quotation for completing the entire tender process.

12. Opening of Quotation:

- a. Tenders shall be opened in the presence of the members of the concerned committee and representatives of the quotationers who wish to be present.

13. Acceptance Certificates:

- a. Upon the successful completion of the installation, the receipt of deliverables, and the satisfaction of the purchaser with the system's performance, an acceptance certificate, signed by both the supplier and a representatives / concerned committee of the purchaser, will be issued. The date on which this certificate is signed will be considered the official date of the successful installation of the systems.

14. Settlement of Disputes

- a. In the event of any dispute, controversy, or claim arising in relation to or in connection with the Purchase Order (P.O.), it shall be subject to the exclusive jurisdiction of the courts in Patna.

15. Quantity of items mentioned in Annexure-II may vary as per the requirements.

16. Payment Terms :

Payment for Goods shall be remitted in Indian Rupees, as outlined below:

- A. **Payment:** Payment shall be made after the issuance of the Acceptance Certificate.
- B. **Deductions :** Statutory deduction as applicable.

**Registrar,
CNLU, Patna**

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Annexure-I

CHECK LIST (SHOULD BE ATTACHED QUOTATION DOCUMENT)

Sr. No.	Description	Remarks
1	Name of the Firm	
2	Address with contact number, FAX, E-mail of the Firm	
3	PAN No., GST details Attach copy of PAN card & GST Certificate	
3	Brochure of Items	
4	Firm`s Bank Account Details with Bank Name, Address and IFSC / RTGS codes	

I / We hereby declare that information furnished above is true and correct and the documents annexed are genuine.

Signature of the Quotationer / Authorized Signatory

Name of the Quotationer

Seal of the Quotationer

Place

Date

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Annexure-II

<u>Sr. No.</u>	<u>Tentative Specifications</u>	<u>Warranty</u>	<u>Quoted make & model</u>	<u>Quantity</u>
1	<p>Mirror less Camera CANON EOS R50 with KIT LENS or equivalent Brand with Focal Length=29-72 mm, Viewfinder Magnification: Approx. 0.95 x, Touch Screen, Brightness Adjustment : Manually Adjustable in Range 1- 7, Viewfinder Frame Coverage: 100 Percent, Memory Card Continuous Shooting Speed =</p> <ul style="list-style-type: none">• Electronic 1st Curtain: 12 shots/s• Electronic Shutter: 15 shots/s <p><u>DSLR Setting</u></p> <p>Exposure Compensation:±3 Stops in 1/3-Stop Increments AEB: ±3 Stops in 1/3-Stop Increments Digital Zoom:Digital Tele-Converter x2.0 & x4.0 Manual Exposure Mode : Yes Optical Zoom : 2.5x Shooting Modes : Stills : A+/Hybrid Auto/Special Scene/Creative Filters/P/Tv/Av/M Movies : Movie for Close-Up Demos/Movie IS Mode/HDR Movies/Movie Auto Exposure/Movie Manual Exposure/Custom Shooting Mode (C Mode) Video Recording Frame Rate : 15 FPS Self-Timer : Yes Video Formats : MP4 Image Formats : JPEG, HEIF, RAW, C-RAW</p> <p><u>DSLR Exposure Control</u></p> <p>White Balance : Auto (Ambience Priority/White Priority), Daylight, Shade, Cloudy (effective In Twilight And Sunset), Tungsten Light, White Fluorescent Light, Flash, Custom, Colour Temperature Setting (Approx. 2500–10000 K)</p> <p>Metering Modes : Stills: Evaluative, Partial, Spot, Center-Weighted Average, Movie: Evaluative</p> <p>X-Sync: Electronic 1st Curtain: 1/250 s</p> <p>Shutter Speed Range:Stills: Electronic 1st-Curtain: 30 - 1/4000 s Electronic Shutter: 30 - 1/8000 s, Movie Recording: Auto Exposure: 1/25 s - 1/4000 s, Manual Exposure: 1/8s - 1/4000 s</p> <p><u>Camera Sensor</u></p> <p>Sensor Size : APS-C CMOS</p>			2

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	Sensor Type : CMOS <u>Controls</u> Dust Reduction : Yes Wireless Remote Control : Yes Face Detection : Yes Eye Detection : Yes <u>Connectivity</u> No. of Card Slots : 1 Microphone : Yes Wi-Fi : Yes Audio Jack : Yes USB : USB Type-C HDMI HDMI micro (Type D)			
2	Canon or equivalent brand 75mm- 300mm f/4-5.6 lens			1
3	Canon or equivalent brand Telephoto Lens EF 85mm f/1.8 USM medium			1
4	Viltrox or equivalent EF-EOS R auto focus Mount Adaptor For mirrorless Camera			2
5	Extra Batteries for mirrorless camera			2
6	Digitek DTR 550 LW or equivalent brand 67 inch Tripod for Mirrorless Camera			2
7	Digitek(DTR-320ft) or equivalent brand flexible mini tripod for action camera, mobile with phone mount for mirrorless camera			1
8	Phone Mount for tripod			2
9	Digitek (DWM-101) or equivalent brand wireless mic with Transmitter, Receiver, 2 wind muff, one with two cable, DSLR cable, 2 monitor earphone, one lightning cable, 1 lithium polymer Battery			2
10	Two TB SSD Hard Drive			2
11	SanDisk or equivalent brand SD Card 64 Card 200mbps			4
12	Laptop with AI powered AMD ryzen 7 Octa core 7840HS - (16gb RAM, 1TB SSD, Window 11 Home, 6gb Graphics, NVIDIA GeForce RTX 4050)			1
13	HP M120 or equivalent brand wireless mouse with USB-A Nano Dongle,6 buttons, 1600 Dpi			1
14	DJI RSC 2 or equivalent brand Gimbal with 6.6lb payload, 1" OLED Screen, 2*NATO Mounts, Raven eye 1080p transmitter for Mirrorless Camera			1

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15	Carry Bag for Gimbal			1
16	Sling Bag for Camera with capacity to carry 2 camera and 2 lens			2
17	K&F Concept or equivalent brand Variable ND Filter ND2-ND400(1-9 stops) with putter HD 28 Multi Layer coating, AGC Glass for camera lens			1
18	ND Filter converter			1
19	Camera Cleaning Kit			1
20	Simpex or equivalent brand Portable LED light with 4000 mAh rechargeable battery and USB-C Charging port			1
21	Hand grip strap for mirrorless camera			1
22	Shoulder strap for mirrorless Camera			1

Name of the quotationer

Seal of the Quotationer

Place

Date

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Annexure-III

(To be printed on the LetterHead of Quotationer)

To,
The Registrar
Chanakya National Law University,
Nyaya Nagar, Mithapur, Patna-1

Subject : Quotation for NIQ No.- 01/2024-25, dated 18/04/2024

Dear Sir,

With reference to aforementioned subject, please find our best rate for supply & installation of items as mentioned in Annexure-II:

Sr. No.	Items	Quoted make & model	Quantity	Unit Rate with GST	Amount with GST
1	Mirror less Camera CANON EOS R50 with KIT LENS or equivalent Brand		2		
2	Canon or equivalent brand 75mm- 300mm f/4-5.6 lens		1		
3	Canon or equivalent brand Telephoto Lens EF 85mm f/1.8 USM medium		1		
4	Viltrox or equivalent EF-EOS R auto focus Mount Adaptor for mirrorless Camera		2		
5	Extra Batteries for mirrorless camera		2		
6	Digitex DTR 550 LW or equivalent brand 67 inch Tripod for Mirrorless Camera		2		
7	Digitex(DTR-320ft) or equivalent brand flexible mini tripod for action camera, mobile with phone mount for mirrorless camera		1		
8	Phone Mount for tripod		2		
9	Digitex (DWM-101) or equivalent brand wireless mic with Transmitter, Receiver, 2 wind muff, one with two cable, DSLR cable, 2 monitor earphone, one lightning cable, 1 lithium polymer Battery		2		
10	Toshiba disk or equivalent brand 2 TB SSD hard drive		2		
11	SanDisk or equivalent brand SD Card 64 Card 200mbps		4		
12	Laptop with AI powered AMD ryzen 7 Octa core 7840HS - (16gb RAM, 1TB SSD, Window 11 Home, 6gb Graphics, NVIDIA GeForce RTX 4050)		1		

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13	HP M120 or equivalent brand wireless mouse with USB-A Nano Dongle,6 buttons, 1600 Dpi		1		
14	DJI RSC 2 or equivalent brand Gimbal with 6.6lb payload, 1" OLED Screen, 2*NATO Mounts, Raven eye 1080p transmitter for Mirrorless Camera		1		
15	Carry Bag for Gimbal		1		
16	Sling Bag for Camera with capacity to carry 2 camera and 2 lens		2		
17	K&F Concept or equivalent brand Variable ND Filter ND2-ND400(1-9 stops) with putter HD 28 Multi Layer coating, AGC Glass for camera lens		1		
18	ND Filter converter		1		
19	Camera Cleaning Kit		1		
20	Simpex or equivalent brand Portable LED light with 4000 mAh rechargeable battery and USB-C Charging port		1		
21	Hand grip strap for mirrorless camera		1		
22	Shoulder strap for mirrorless Camera		1		
Total Amount With GST in numbers					
Total Amount With GST in words					

Yours Sincerely

Authorised Signatory of the Quotationer

Seal of the Quotationer

Place

Date