Nyaya Nagar, Mithapur, Patna-800001

NIQ No: 17/2023-24 Date: 24/08/2023

E-tendering System for Supply of Class Room and Library Chairs

Chanakya National Law University, Patna invites e-tenders on University portal in two parts bid system (Part-I: Technical Bid and Part II: Financial Bid), from eligible, reputed authorised agency/ dealer / manufacturer for supply of good quality Chairs for use in the Class Room and Library of the University. The tender document can be downloaded from the website https://www.tenderwizard.com/CNLU

CNLU hereby publish the TENDER on e-tendering Portal (Website) i.e., https://www.tenderwizard.com/CNLU in Electronic mode hereinafter referred as "e-Tendering" and TENDER will be here under called as "e-Tender". The e-tender published online through above portal (website) consisting of standard tender conditions, specifications, schedule of quantities, drawings (if any) for above referred work. Please note that copy of the above e-tender can be downloaded from this portal and should be mandatorily submitted in Online Electronic Mode hereinafter referred as "Online Offer".

Support

- a) Prospective quotationers should contact our service provider M/s Karnataka State Electronics Development Corporation Ltd. {KEIONICS (KSEDC)}, 1st floor, Old Bank of India compound, M/22, Building, Road No.- 25, S K Nagar, Patna 800001, Mobile no.:- 9771414548, 9771414547, 9934589011, 7542028164, E-mail: twbihareproc@etenderwizard.com between 10:00 am and 05:00 pm of working days for E-Tendering process related queries.
- b) Any Suggestions / Clarifications / query related to tender terms & conditions and work mentioned in tender document may be put forth in the pre-bid meeting or through written letter / e- mail to registrar@cnlu.ac.in up to 30/08/2023 till 04:00 PM.

Instructions for E-Tendering

1. Broad outline of activities from Quotationers prospective

- a) Quotationer should procure Digital Signing Certificate (DSC)-III
- b) Quotationer should register on our e-Procurement portal i.e., https://www.tenderwizard.com/CNLU
- c) To use the Electronic Tender portal quotationer need to register on the portal. Registration of each organization is to be done by one of its senior person vis-a-vis Authorized Signatory who will be the main personnel coordinating for the e-tendering activities. In the above portal terminology, this person will be referred to as the Super User (SU) of that organization. For further details, please visit the https://www.tenderwizard.com/CNLU and follow further instructions as given on the site.
- d) After registration quotationer should create Users and assign roles of the authority of his / her firm on the above portal
- e) Quotationer can view Notice Inviting quotation on the above portal
- f) Quotationer can also download the Official Copy of Tender Documents from the above portal
- g) Quotationer should submit its quotation through above portal
- h) Quotationer may attend the Public/Limited Online Tender Opening Event (TOE) on the above portal

2. Digital Certificates

a) For integrity of data and authenticity/ non-repudiation of electronic records, and to be complaint with IT Act 2000, it is necessary for each user to have a Digital Certificate (DC). also referred to as Digital Signature Certificate (DSC) of Class III or above, issued by a Certifying Authority (CA) licensed by Controller of Certifying Authorities (CCA) [refer http://www.cca.gov.in].

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Important Date & Time

✓ Last date & time of online submission : latest by 08th September 2023 till 01:00 pm.

✓ Pre-Bid Meeting date & time : on 30th August 2023 at 03:00 pm

✓ Online Opening of Technical Quotation date & time : on 08th September 2023 at 04:00 pm
 ✓ Online Opening of Financial quotation date & time : on 13th September 2023 at 03:00 pm

✓ Place of all meeting : Registrar's Chamber, Administrative Block, CNLU,

Patna

Cost of Document and EMD

1. Cost of Tender Fee: Rs. 5,000.00 (Rupees Five Thousand Only) and should be submitted through NEFT / RTGS to our Account Number 1287558119.of Central Bank of India, Branch: Fraser Road, Patna, IFSC Code: CBIN0281668.

Scan of the receipt of depository should be uploaded on our e-tendering portal while submitting the bid.

2. **EMD Cost: Rs. 120000/- (Rupees One Lakh Twenty Thousand)** should be submitted through NEFT / RTGS to our Account Number 1287558119 of Central Bank of India, Branch: Fraser Road, Patna, IFSC Code: CBIN0281668. Scan of the receipt of depository should be uploaded on our e-tendering portal while submitting the bid.

Note: Bidders having valid MSME Certificate are exempted for submission of EMD. However, scan copy of the same has to be uploaded along with tender document but payment of tender fee (Cost of Tender Fee) and tender processing fee is mandatory for all.

Availability of Tender

Tender documents can be available for download in the tender section at front page of CNLU website i.e., https://cnlu.ac.in and in the CNLU's e-Tender portal i.e., https://www.tenderwizard.in/CNLU

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Eligibility Criteria:

- 1. Scan of duly signed & stamped scan of document in which Name of the Firm, Address with contact number, FAX, E-mail of the Firm and Firm's Bank Account Details with Bank Name & Address and IFSC / RTGS codes mentioned.
- 2. Scan of updated valid registration certificates of registered under Indian Companies Act 1956 / Partnership Act or Proprietorship / Registered with MSME / Authorised Agency / Dealer / Manufacturer for supply of Chairs.
- 3. The firms participating in the tender must have **PAN**, **GST Registration**. The documentary proof of PAN and GST registration certificate is to be uploaded with the Technical Bid.
- 4. Firms having **minimum experience of 10 years** in the relevant field, i.e., in manufacturing and supplying of furniture items in reputed Institution i.e., National Law University (NLU), Indian Institute of Management (IIM), National Institute of Technology (NIT), Indian Institute of Technology (IIT) / Central / State Universities/ Government organization including public sector undertaking and having the requisite competence/capacity to do/handle the jobs relating to the supply of Chairs efficiently and effectively are eligible to participate in the tender process.
- 5. Performance certificates of last five years issued by reputed institutes and PSUs should be uploaded (For Financial Years i.e.2018-19, 2019-20, 2020-21, 2021-22 & 2022-23).
- 6. The firm must have average annual turnover of Rs. 5.00 Crore per annum during the last 3 financial years. i.e. FY 2020-21, 2021-22 & 2022-23. Documents in support of turnover (along with Income Tax Returns, Profit & Loss Statement, Balance Sheet and Audit Report/Tax Audit Report of the relevant years) must be uploaded with the tender.
- 7. The firm must have experience of having successfully undertaken at least one single work order related to supply of Chairs, valued not less than Rs.30.00 lakhs of previous last three years in Government / Education Institution / University / Autonomous organizations or Public Sector Undertakings. Copy of work orders along with satisfactory performance certificate from competent authority should be uploaded by Quotationer.
- 8. **Cost of tender fee: Rs. 5,000.00 (Rupees Five Thousand Only)** and should be submitted through NEFT / RTGS to our Account Number 1287558119.of Central Bank of India, Branch: Fraser Road, Patna, IFSC Code: CBIN0281668.
 - Scan of the receipt of depository should be uploaded on our e-tendering portal while submitting the bid.
- 9. EMD Cost: Rs. 1,20,000/- (Rupees One Lakh Twenty Thousand only) should be submitted through NEFT / RTGS to our Account Number 1287558119 of Central Bank of India, Branch: Fraser Road, Patna, IFSC Code: CBIN0281668.
 - Scan of the receipt of depository should be uploaded on our e-tendering portal while submitting the bid.
- 10. **Tender processing fee: Rs. 826.00 (Rupees Eight Hundred Twenty Six Only) with GST** should be submitted through payment gateway to service provider.
- 11. Scan copies of IT return of last three financial years.
- 12. Scan of audited profit & loss account & balance sheet of financial year 2019- 20, 2020-21 and 2021-22.
- 13. Scan Copy of valid ISO 9001:2015, 45001:2015 certificate.
- 14. Scan Copy of latest GreenPro and Green Guard Certificate.
- 15. Scan copy AIOTA Compliance and BIFMA Level 3 Compliance Certification

Payment Terms:

- a) No advance payment will be made in any case.
- b) Payment will be released after successful Supply of Chairs to CNLU, Patna within 30 days' subject to submission of Invoice/Bill with all relevant documents like warranty certificate, validity, etc.
- c) TDS and any other Government levies applicable on bills as per Government instructions/ notifications issued from time to time shall be applicable and deducted from Service Provider's bills.
- d) Successful bidder shall enter into the agreement on Rs. 1,000.00 (Rupees One Thousand) non judicial stamp paper within Ten (10) working days from the date of work order.
- e) Performance security shall be **5%** (**Five Percent**) of the total agreement value. EMD shall be adjusted in amount of performance security. Successful bidder can deposit amount of performance security after deducting amount of

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EMD in form of NEFT / RTGS/ DD in favour of Registrar CNLU valid for a period of 60 days beyond the contract liability period of Three Years for performance security at the time of agreement.

- f) Performance Security will be refundable after 60 days of successful completion of contract period i.e., Three (3) Year.
- g) The EMD shall stand forfeited if a bidder withdraws or amends the bid/tender, or in case successful bidder fails to sign or accept the contract within the stipulated period. No interest will be payable on this amount. The EMD shall also stand forfeited in the event of premature withdrawal of the tender(s) by any of the bidders.

Warranty & Support:

- a) The items supplied should carry the warranty of at least 03 (three) years. The successful bidder should submit the Warranty Certificate at the time of delivery of the Chairs.
- b) The defects, if any, during the guarantee / warranty period are to be rectified free of charge by arranging free replacement wherever necessary. This includes cost, insurance, freight, local taxes, if any, and should be borne by the Bidder at his own cost.
- c) The Bidder should arrange for service support during warranty period within three days from lodging of complaint.

Delivery Schedule:

- a) The successful Bidder should complete the Supply of Chairs to CNLU, Patna within 30 days from receipt of the Purchase Order.
- b) In case, the firm fails to complete the work within specified period, applicable penalties would be levied to the supplier/vendor. The decision of the competent authority in the matter of penalties would be final and binding.

Repeat Order Clause:

CNLU, Patna shall place the repeat order for the same quantity of the items or less as per the rate quoted by the successful Bidder (L1) within six months from the date of supply/successful completion of the work and also with the same terms & conditions of the Tender. In extra-ordinary circumstances, repeat order shall be placed within 1 (one) year. It would be entirely at the discretion of the buyer (CNLU, Patna) to place the repeat order or not.

Penalty Clause:

The successful bidder, has to supply the items, within specified period from the award of the supply order, failing which a penalty of 0.5% of the contract value per day for delay of each day subject to maximum of 10%, would be deducted from the final bill.

Removal of Rejected Goods and Replacement:

If upon deliver, whether inspected and approved earlier or otherwise the material/items is not inconformity with the specifications the same shall be rejected by the Purchaser or his duly authorized representative and notification to this effect will be issued to the Vendor normally within 30 days from the date of receipt of the material at the work/site/office. The Supplier shall arrange removal of the rejected items within 15 days of the notice of rejection failing which the owner shall be at liberty to dispose off such rejected items in any manner as he may think fit. All expenses incurred by the Owner indisposing off the rejected items including money paid to the Supplier shall be recoverable from the Supplier.

Terms and Conditions:-

- 1. Quotationer can quote for the work mentioned in 'Scope of Work as per Annexure-I.'
- **2.** Tender document shall not be acceptable through post, courier or any offline mode. Interested bidders are advised to submit the bid only though our e-Tendering portal.
- **3.** Scanned documents as mentioned in Eligibility criteria is mandatory as per **Annexure-II**. Bidder should upload all the scan of Genuine documents otherwise their technical bid shall be declared non responsive.
- 4. Original document of Affidavit as per Annexure-III should be submitted by bidder during opening of Technical Bid.
- 5. Quotationer or their authorized representative shall remain present during the Pre-Bid meeting and at the time of opening of Technical Bid and bidders whose technical quotation is declared responsive shall remain present at the time of opening of Financial Bid.
- **6.** Incomplete bid and bid without genuine documents are liable for rejection. No responsibility will be taken for any type of technical glitch while online submission of bid.

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- 7. Notwithstanding anything to the contrary in this document, the Chanakya National Law University is not to bound to accept the lowest quotation and reserves the right to accept or reject any quotation, to reject quotations for some or all items and to cancel the bidding process at any time prior to the award of contract, without assigning any reason whatsoever.
- **8.** The tender application without complete documents/information shall not be considered. No documents / information will be taken after the stipulated date and time.
- 9. The firm will be entirely responsible for any loss caused to CNLU, Patna or to any other CNLU, Patna property as result of negligence or carelessness of the firm. The firm should make good the financial or any other losses caused to /suffered by CNLU, Patna on this account. In case of the security deposit falls short or found to be insufficient to meet/adjust the loss thus incurred by CNLU, Patna, the balance, as may be necessary, shall be recovered from the contractual charges due to the firm. The decision of CNLU, Patna in the context shall be final and binding on the contractor.
- 10. The contract Awardee firm has to ensure that it fulfills all the requirements as per tax laws and other laws applicable to his firm business. CNLU, Patna will not be liable for any violation of any laws/rules & regulations on the contractor and his firm.

11. Amendment of Quotation Document:

- a) At any time prior to the last two days for receipt of quotations, the client may for any reason, whether at its own initiative or in response to a clarification requested by a prospective Quotationer, modify the Quotation Document by an amendment.
- b) The amendment will be notified through official online portal of Chanakya National Law University for allthe prospective Quotationers.
- c) In order to afford prospective quotationer reasonable time may to take the amendment into account in preparing their quotations, the University may, at its discretion, extend the last date for the receipt of the Quotations.
- **12.** Chanakya National Law University reserves the right to withdraw / amend the quotation at any stage without assigning any reason whatsoever.
- 13. Clarification regarding contents of the quotations: During evaluation and comparison of quotations, the University may, at its discretion, ask the quotationer for clarification of his quotation. The request for clarification will be given in writing and no change in prices or substance of the quotation will be sought, offered or permitted. No post-quotation clarification on the initiative of the quotationer will be entertained.
- 14. Conditional discount, if any, offered by the bidder shall not be considered at the time of evaluation.
- **15.** If there is an ambiguity in the interpretation of any terms and conditions of the tender, the final explanation given by CNLU, Patna shall be binding on all bidders.
- **16.** In the event of any dispute arising out of the bid or from the resultant contract, the decision of the Hon'ble Vice-Chancellor, CNLU, Patna shall be final.
- 17. The Laws of India shall govern the Contract. All disputes shall be decided within Jurisdiction of Hon'ble Patna High
- **18.** If the work is found unsatisfactory or, if firm dishonour the contract, the security money may be forfeited and the job may be entrusted to another firm without giving any notice to the contractor. In this regard the decision of CNLU, Patna will be final and binding on the contractor.

(REGISTRAR) CNLU, Patna

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Annexure-1

1. SCOPE OF WORK AND TERMS & CONDITIONS

The approximate number of furniture items and their specification proposed to be procured are indicated below:-

Sl. No.	Description of items to be supplied	Image	Qty.	Estimated Rate
1	Supplying and Positing Fixed Type Student Chairs. The support system will be of 25 mm Dia 1.4 mm Thick CRCA round Tube with 8 Tank processed minimum 50 Micron Powder coated. Chairs will be Ergonomically designed fabric upholstered chair. Built in lumbar support. Fixed loop arms Sled based chair. Size of the chairs are as Width 53 to 55 CM Depth 59 to 61 CM Height 78 to 81 CM and Seat Height 42 to 45 CM. Made up with 14 mm ply thickness, hot pressed and seat n back seat. Moulded Foam: The seat and the backrest are made up of moulded polyurethane foam of the right density 45 mm and foam thickness 50 mm. The Seat Base and Back will have Acrylonitrile Butadiene Styrene (ABS) Cover. The manufacturer should consider the fabric of fire redident coated. The Manufacturer Should have ISO 9001: 2015, ISO 2014:2015, ISO 45001:2015 Certification along with GREEN GURAD COMPLIANCE, AIOTA COMPLIANCE AND BIFMA LEVEL 3 COMPLIANCE CERTIFICATION. Design and Colour will approved by CNLU Authority. Warranty-Three Years		1500 Piece	Between Rs. 3500-4000/- excluding GST

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GREENGUARD Certification

- GREENGUARD Certification is the first voluntary North American product emissions certification created specifically for commercial building products. This certification verifies that products meet stringent chemical emission limits originally developed as purchasing specifications for commercial building products for the U.S. Environmental Protection Agency (EPA) the State of Washington. GREENGUARD Certified products are compliant with stringent emission levels for over 360 VOCs, plus a limit on the total of all chemical emissions combined (TVOC). Furniture products that are GREENGUARD Certified are also compliant with the BIFMA X 7.1 standard.
- GREENGUARD Certification Program tests building materials, furnishings, furniture, etc. for chemical
 emissions (VOCs, formaldehyde, etc.) by applying Dynamic Environmental Chambers. GREENGUARD
 certified products can be searched in SPOT (the UL sustainable product database) and will not pollute indoor
 air quality.

AIOTA Certification for Ergonomically Designed Products

- 1. AIOTA Certification for Ergonomic Suitability of the Ranges of Furniture is applicable for the Original Furniture Manufacturing Industries only.
- 2. AIOTA certification will specifically be for the Ergonomic Suitability, Safety and Comfort for the users.
- 3. Registration with AIOTA is mandatory for all industries desiring to certify the ranges of furniture being manufactured. It is necessary to submit the duly filled prescribed Request Form for Registration. The Request Form may be downloaded from AIOTA Website.
- 4. AIOTA Certification for Ergonomic Suitability of the Ranges of Furniture is provided only on the recommendation of designated Inspection Committee comprising of a minimum of two members after completion of the requisite procedures of inspection in accordance with Certification Guidelines

BIFMA e3-2008 Standards

The BIFMA e3-2008 business and institutional furniture sustainability standard is the first fully transparent, multi-attribute furniture sustainability standard addressing material utilization, energy and atmosphere impacts, human and ecosystem health and social responsibility. Manufacturers evaluating products to the BIFMA e3 sustainability standard and undergoing an independent, third-party certification process can achieve the levelTM conformance mark. It gives manufacturers a methodology to present the environmental characteristics of their products in a clear, easily understood manner and allows customers to make informed choices about commercial furniture that exceed single attribute eco-certifications

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Annexure-II

CHECKLIST PROFORMA

(Copies of all documents are required to be uploaded in the Technical Bid on the Tender Portal)

Note: The documents to be uploaded should be legible. In case the uploaded documents are not readable, the tender cannot be examined and the Technical Bids can be rejected, thereby rejecting the Tender of that firm.

Sl. No.	Details	Documents Submitted Yes/No	Page No.
1.	Scan of duly signed & stamped scan of document in which Name of the Firm, Address with contact number, FAX, E-mail of the Firm and Firm's Bank Account Details with Bank Name & Address and IFSC / RTGS codes mentioned.		
2.	Scan of updated valid registration certificates of registered under Indian Companies Act 1956 / Partnership Act or Proprietorship / Registered with MSME / Authorised Agency / Dealer / Manufacturer for supply of Chairs.		
3.	The firms participating in the tender must have PAN , GST Registration . The documentary proof of PAN and GST registration certificate is to be uploaded with the Technical Bid.		
4.	Firms having minimum experience of 10 years in the relevant field, i.e., in manufacturing and supplying of furniture items in reputed Institution i.e., National Law University (NLU), Indian Institute of Management (IIM), National Institute of Technology (NIT), Indian Institute of Technology (IIT) / Central / State Universities/ Government organization including public sector undertaking.		
5.	Performance certificates of last five years issued by reputed institutes and PSUs should be uploaded (For Financial Years i.e.2018-19, 2019-20, 2020-21, 2021-22 & 2022-23).		
6.	The firm must have average annual turnover of Rs. 5.00 crore per annum during the last 3 financial years. i.e. FY 2020-21, 2021-22 & 2022-23. Documents in support of turnover (along with Income Tax Returns, Profit & Loss Statement, Balance Sheet and Audit Report/Tax Audit Report of the relevant years) must be uploaded with the tender.		
7.	The firm must have experience of having successfully undertaken at least one single work order related to supply of Chairs, valued not less than Rs.30.00 lakhs of previous last three years in Government / Education Institution / University / Autonomous organizations or Public Sector Undertakings. Copy of work orders along with satisfactory performance certificate from competent authority should be uploaded by Quotationer.		
8.	Cost of tender fee: Rs. 5,000.00 (Rupees Five Thousand Only) and should be submitted through NEFT / RTGS to our Account Number 1287558119.of Central Bank of India, Branch: Fraser Road, Patna, IFSC Code: CBIN0281668. Scan of the receipt of depository should be uploaded on our e-tendering portal while submitting the bid.		

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Sl. No.	Details	Documents Submitted Yes/No	Page No.
9.	EMD Cost: Rs. 1,20,000/- (Rupees One Lakh Twenty Thousand only) should be submitted through NEFT / RTGS to our Account Number 1287558119 of Central Bank of India, Branch: Fraser Road, Patna, IFSC Code: CBIN0281668. Scan of the receipt of depository should be uploaded on our e-tendering portal while submitting the bid.		
10.	Tender processing fee: Rs. 826.00 (Rupees Eight Hundred Twenty Six Only) with GST should be submitted through payment gateway to service provider.		
11.	Scan copies of IT return of last three financial years.		
12.	Scan of audited profit & loss account & balance sheet of financial year 2019- 20, 2020-21 and 2021-22.		
13.	The bidder should preferably have valid ISO 9001:2015, 45001:2015 certificates.		
14.	Latest GreenPro and Green Guard Certificate		
15.	AIOTA Compliance and BIFMA Level 3 Compliance Certification.		

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Annexure -III

I / we declare
Declaration by Quotationer on a non-judicial stamp paper of value Rs. 100/-
That my/our company namely
has not
been black listed by any Government / Non-Government Organisation nor should have any litigation enquiry pending
and / or initiated by any of these Department or Court of Law with regards to the works executed by our company
since incorporation. No FIR has been lodged against us.
that all the terms & conditions , scope of work & eligibility criteria of NIQ No.17/2023-24 dated 24.08.2023 are acceptable to me / us.
that the documents annexed along-with the quotation are genuine and not tampered by me / us while
copying. If my / our declaration above found fake or forged then:
i. my quotation document shall be rejected
ii. Letter of Intent / Purchase Order / Agreement, if issued, shall be cancelled and
iii. FIR shall be inflicted against my / our company / firm by the University.
Signature of the Quotationer / Authorized Signatory (Name & Designation)Seal of the Quotationer
Place:
Date:

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Financial Bid

Bill of Quantity (BOQ)

No.	Description of items to be supplied	Image	Qty.	Rate	Amount
1	Supplying and Positing Fixed Type Student Chairs. The support system will be of 25 mm Dia 1.4 mm Thick CRCA round Tube with 8 Tank processed minimum 50 Micron Powder coated. Chairs will be Ergonomically designed fabric upholstered chair. Built in lumbar support. Fixed loop arms Sled based chair. Size of the chairs are as Width 53 to 55 CM Depth 59 to 61 CM Height 78 to 81 CM and Seat Height 42 to 45 CM. Moulded Foam: The seat and the backrest are made up of moulded polyurethane foam of the right density and thickness, which not only gives you a soft feeling on first contact but also provides a firm support to ensure hours of comfortable sitting. The Seat Base and Back will have ABS Cover. The manufacturer should consider the fabric of fire redident coated. The Manufacturer Should have ISO 9001: 2015, ISO 2014:2015, ISO 45001:2015 Certification along with GREEN GURAD COMPLIANCE, AIOTA COMPLIANCE AND BIFMA LEVEL 3 COMPLIANCE CERTIFICATION. Design and colour will approved by CNLU Authority. Warranty- Three Years		1500 Piece		
		Total Amount without GST			
		Add GST @			
		Total Amount including GST			