

SELF-APPRAISAL REGULATION

To adopt the performance based appraisal as per *UGC Regulations, 2018 (relating to PBAS Proforma)* for the CNLU Teachers for Annual Increments.

As the power vested upon University under Clause 6.0 (II) the University is devising their own self-appraisal cum performance appraisal form in strict adherence to Annexure A and B specified in the UGC Regulation 2018 for Annual Increment to the faculties of CNLU on specified prescribed proforma.

1. The Executive Council considered and approved the Self-Appraisal Regulation as per the UGC Regulation, 2018 for teaching staffs of the University for the purpose of annual increment. The Self-Appraisal Proforma will annually be submitted for assessment of Academic performance of the teaching staff of the University and in order to encourage them for publication of Articles/Research papers in the Peer Reviewed Journal/and in the journals listed as approved by the University.
2. Teachers are directed to produce evidence for the publication in the form of a certificate /letter of acceptance/copy of reprint in a prescribed format given in Annexure A and Self-Appraisal Form in a prescribed format given in Annexure B for evaluation and assessment to the Registrar by 30th June in every year before the commencement of Academic Session.

The Executive Council in its meeting dated 19th November 2022 modified the Academic Council resolution dated 18th August 2022 and approved this regulation.

Annexure - B



CHANAKYA NATIONAL LAW UNIVERSITY, PATNA BIHAR

PROFORMA FOR SELF-APPRAISAL
REPORT OF TEACHERS
FOR THE ACADEMIC/ASSESSMENT YEAR

Part-A: General Information and Academic Background

1. Name (in Block Letters) :
2. Father's /Mother's Name :
3. Date of Birth :
4. Sex :
5. Name of the Department :
6. Date of Entry in present service :
7. Current Designation :
8. Present Basic pay with Scale of pay :
9. Date of Last Promotion, if any :
10. Date of Declaration of Probation :
11. Indicate whether belongs to (SC/ST/
OBC/ Minority/ Differently Abled) :
12. Address for correspondence (with Pin
Code) with Mobile No. and E-mail :
13. Permanent Address (with Pin Code) :

Research Degrees

<i>Degree</i>	<i>Title of Thesis/ Dissertation</i>	<i>Date of Award with Reg. No.</i>	<i>Discipline/ Subject</i>	<i>University</i>
M. Phil.				
Ph.D.				
Any other*				

14. Orientation Course/ Refresher Course/ Summer/ Winter School attended:

<i>Name of the Course/ Summer/ Winter school</i>	<i>Duration and Period</i>	<i>Sponsoring Agency</i>

15. Seminars/ Training programmes attended:

<i>Name of the Programme</i>	<i>Duration and Period</i>	<i>Sponsoring Agency</i>

Part – B: Assessment Criteria and Methodology

(Applicants are required to refer the relevant provisions of UGC Regulations, 2018 relating to PBAS Proforma before filling this section)

Professional Development, Co-curricular and Extension Activities

(a) Student related co-curricular, extension and :
field based activities

(b) Contribution to corporate life and management :
Of the department and institution
through participation in academic
and administrative committees and
responsibilities.

(c) Professional development Activities

Research and Academic Contributions

(d) 1. Research Papers Published as notified by UGC under Care List/: Scopus indexed journal/UGC Care Listed Journal/Peer-Reviewed Journal as per list approved by the University.

<i>Sl. No</i>	<i>Name of Authors and Title of the paper</i>	<i>Name of Journal and details of Vol., No., Year, Page</i>	<i>Sl. No. in UGC list</i>	<i>ISSN/ ISBN No.</i>	<i>Whether Peer reviewed, Impact factor if any</i>	<i>Whether you are the Principal (Main or 1st) author/ Corresponding author or Co-author</i>	<i>No of Co-authors</i>

2. Research Publications (books, chapters in books, other than refereed journal articles) III.b.1. Text/Reference, Books published by International Publishers, with ISBN/ISSN number

<i>Sl. No.</i>	<i>Title of Book and Nature of authorship</i>	<i>Type of Book and Publisher</i>	<i>ISSN / ISBN No.</i>	<i>Whether Peer reviewed</i>	<i>Whether you are the Main author</i>	<i>No of Co-authors</i>

3. Subject Books, published by National level publishers, with ISBN/ISSN number or State / Central Govt. Publications

<i>Sl. No.</i>	<i>Title of Book and Nature of authorship (Author/Editor)</i>	<i>Type of Book and Publisher</i>	<i>ISSN / ISBN No.</i>	<i>Whether Peer reviewed</i>	<i>Whether you are the Main author</i>	<i>No of Coauthors</i>

4. Chapters in Books, published by National and International level publishers, with ISBN/ISSN number as approved by the University and posted on its website.

<i>S. No.</i>	<i>Title of chapter with Page No.</i>	<i>Book Title, Editor and Publisher</i>	<i>ISSN / ISBN No.</i>	<i>Whether Peer reviewed</i>	<i>Whether you are the Main author</i>	<i>No of Coauthors</i>

a. Research Projects

Sponsored Projects(Major Projects, Minor Projects)

<i>Sl. No.</i>	<i>Title</i>	<i>Agency</i>	<i>Period</i>	<i>Grant / Amount mobilized in Lakhs</i>

Consultancy Projects

<i>Sl. No.</i>	<i>Title</i>	<i>Agency</i>	<i>Period</i>	<i>Grant / Amount mobilized in Lakhs</i>

Project outcome/outputs

i. 1.Patent/technology transfer/product/process

<i>Sl. No.</i>	<i>Description/ Patent</i>	<i>International/ National</i>

Major Policy document prepared for International Bodies/ Central/State Government/ Local Bodies

<i>Sl. No.</i>	<i>Description</i>	<i>International/ Central/ State Govt./ Local bodies</i>

III (d) Research Guidance

<i>S.No.</i>	<i>Item</i>	<i>Number Enrolled</i>	<i>Thesis submitted</i>	<i>Degrees awarded</i>
III.d.1	M.Phil or equivalent (for degree awarded only)			
III.d.2.	Ph.D.			
III.d.3	Ph.D. (Ongoing)			

Fellowships, Awards and Invited Lectures delivered in Conference/Seminars Fellowships/ Awards

<i>S.No.</i>	<i>Nature of the award/ Fellowship</i>	<i>Whether International, National/ State/ Regional/ University level</i>	<i>Academic body/ Association giving the award/fellowship</i>

Invited lectures / papers (Oral/Poster)

<i>S. No.</i>	<i>Title of paper presented</i>	<i>Name of Conference Seminar and by whom Organized</i>	<i>Nature (Invited lecture/ Papers)</i>	<i>Whether International, National/ State/ Regional/ University level</i>

III.f. Development of Course/ Modules: UGC E-Pathshala and SWAYAM MOOCS PLATFORM

<i>Sl. No.</i>	<i>Module/ Title</i>

Part-C: Other Relevant Information

Please give details of any other credential, significant contributions, awards received etc. not mentioned earlier:

Sl. No.	Details (Mention Year, Value etc. where relevant)

(Attach documentary proof in support of the information provided by you in this proforma)

I hereby declare that the information/ documents provided by me are correct and verifiable.

Signature of Applicant :

Name and Designation :

Place :

Date :

Certified that Mr./Ms./Dr.....has been working asin the department since..... The particulars given in this application have been checked and verified from the office records and are found to be correct.

Office of Registrar

Place:

Date:

Remarks of the Registrar on Punctuality and Conduct of the Applicant

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Registrar

Place :

Date :