

# CHANAKYA NATIONAL LAW UNIVERSITY, PATNA

Nyaya Nagar, Mithapur, Patna -1, Ph. No. – 0612-2352300, Website: <http://cnlu.ac.in>

NIQ No. – 10/2023-24

Date: 17.07.2023

## **SHORT TENDER NOTICE FOR ANNUAL SUBSCRIPTION OF ONLINE PLAGIARISM SOFTWARE**

Properly sealed quotations are invited for and on behalf of CNLU, by the Registrar, Chanakya National Law University, Nyaya Nagar, Mithapur, Patna - 800001 from Plagiarism Software Company or their authorised dealers / retailers for Annual Subscription of Online Plagiarism Software.

Work Completion Time	:	10 working days from the date of work order.
Date & Time of Presentation	:	24/07/2023 at 1:30 pm
Date & Time of receipt of Technical Bid	:	24/07/2023 up to 05:00 pm
Date & Time of opening of Technical Bid	:	25/07/2023 at 01:30 pm
Date & Time of opening of Financial bid	:	25/07/2023 at 02:30 pm
Place of all meeting	:	Registrar`s Chamber
Cost of Document	:	Rs. 500/- in shape of Demand Draft,

### **Scope of work**

The scope of work shall be:

- Providing annual subscription of online Plagiarism Software and its services for 800 (Eight Hundred) users.

### **Eligibility**

Eligibility terms for intending quotationer are as follows:

- ✓ Plagiarism Software Company or their Authorised Partner / Reseller having document as per **Annexure-II** and Declaration related to litigation history duly attested by notary on a non-judicial stamp paper of value Rs. 100/- (Rupees Hundred only) as per **Annexure-III** is eligible for participate in this NIQ.

### **Terms & Conditions**

- I. Manner of submission of the Quotations:
  - a. Technical Quotation in Envelope Two (Enclosed Annexure-I, II, III & DD).
  - b. Financial Quotation in Envelope Three (Enclosed Annexure-IV).Keep these three envelopes in a large envelope and seal it. Write “**NIQ No. - 10/2023-24 dated 17.07.2023 for providing Annual Subscription of Online Plagiarism Software**” at upper part of large Envelope. Duly furnished quotation along with all documents will be submit to University Office or be sent by Post at the address Registrar, Chanakya National Law University, Nyaya Nagar, Mithapur, Patna-1 so as to reach by the due date and time i.e., **24/ 07/2023 up to 01:00 pm.**
- II. Quotationer may ask for any query / clarification through e-mail ([registrar@cnlu.ac.in](mailto:registrar@cnlu.ac.in)) up to the **20/07/2023 up to 04:00 pm.**
- III. If the work is not completed within the completion period liquidated damages @ 0.5% of agreement value per day of delay will be levied (subject to maximum of 10%). If the liquidated damages reach the level of 10% the contract is liable to be rescinded. The quotationer will not be eligible to participate in similar type of NIQs / NITs for next five years.
- IV. Format of financial quotation should be as per **Annexure-IV**. Incomplete quotations are liable for rejection. No responsibility will be taken for postal delay or non-delivery/ non-receipt of Quotation.
- V. Clarification regarding contents of the quotations: During evaluation and comparison of quotations, the University may, at its discretion, ask the quotationer for clarification of his quotation. The request for clarification will be given in writing

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and no change in prices or substance of the quotation will be sought, offered or permitted. No post-quotation clarification on the initiative of the quotationer will be entertained.

- VI. CNLU reserves the right to withdraw / cancel / amend the quotation at any stage without assigning any reason whatsoever.
- VII. **Right to Blacklist:** CNLU reserves the right to blacklist quotationer for a suitable period in case such Quotationer:
- Fails to honour his quotation without sufficient grounds or found guilty for breach of condition /s of the contract or guilty of fraud and mischief and misappropriation or any other type of misconduct on the part of quotationer(s).
  - Giving false, misleading or fake information/ document in the quotation;
  - Withdrawing the bid after opening of the Financial quotations;
  - Refusal to accept Purchase Order at the quoted prices;
  - Failure to supply goods of the ordered quantity/ quality/ specifications at the agreed rates within the time schedule;
  - Adoption of any unethical or illegal practices;
  - Any other justified reason.
- VIII. **Service provider shall provide training to students, faculties and researchers. Services shall be 24 x 7.**
- IX. **Amendment of Quotation Document.**
- At any time prior to the last date for receipt of quotations, the client may for any reason, whether at its own initiative or in response to a clarification requested by a prospective Quotationer, modify the Quotation Document by an amendment.
  - The amendment will be notified through official website of Chanakya National Law University for all the prospective Quotationers.
  - In order to afford prospective bidder reasonable time in which to take the amendment into account in preparing their quotations, the University may, at its discretion, extend the last date for the receipt of the Quotations.
- X. **Agreement:** Successful bidder shall enter into the agreement on **Rs. 1,000.00 (Rupees One Thousand) non judicial stamp paper** within **seven working days** from the **date of work order**.
- XI. Performance security will be 5% of the total amount items without tax. You will deposit performance security in the form of DD / Fixed Deposit / Bank Guarantee. **Performance security will be refundable after 60 days from completion of agreement period i.e., One Year from the date of starting of services.**
- XII. Payment will be released after the report of competent authority of concerned section for successful supply, installation & commissioning of product after necessary deduction as mentioned hereunder:
- Applicable TDS will be deducted from the bill of total amount without tax as per the provision of Government of India and certificate for the same will be issue,
  - Applicable amount will be deducted from total GST

Registrar  
CNLU, Patna

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Annexure-I

<u>Sr. No.</u>	<u>Tentative Facilities in Online Plagiarism Software</u>	<u>Remarks</u> <u>Put Yes / No</u>
1.	Individual Faculty, Researcher and Student profiles	
2.	Grading and scoring facility for faculties	
3.	Feedback facility (Text & Voice)	
4.	Unlimited document to each user	
5.	Peer review assignments to allow students to read, review and evaluate papers of their classmates.	
6.	Grammar and spelling errors checking facility	
7.	Integration with leading LMS's	
8.	Draft coach for writing assistance and live similarity check at draft stage for all end users	
9.	Artificial Intelligence writing detection	
10.	Reveal hidden or replaced characters in submitted works.	
11.	Data Privacy & Security	
12.	Facility to delete the document	

Name & Signature of the Quotationer with Designation

Seal of the Quotationer

Place

Date

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Annexure-II

## CHECK LIST (SHOULD BE ATTACHED WITH TECHNICAL QUOTATION DOCUMENT)

Sr. No.	Description	Remarks
1.	Name of the Firm	
2.	Address with contact number, FAX, E-mail of the Firm	
3.	PAN No Attach copy of PAN card	
4.	Address of local office for after sales service in Patna	
5.	GST, Firm`s Bank Account Details with Bank Name, Address and IFSC / RTGS codes details Attach copy of Registration Certificate	
6.	Cost of Document (Rupees Five Hundred)	DD No.- DD Date & Bank Name
7.	Copy of Document of Firm Registration /Incorporation	
8.	Brochure of quoted products	
9.	OEMs Authorisation letter duly signed by their competent authority	
10.	At least one copy of work order / agreement of similiar work during last five financial years (between 2018-19, 2019-20, 2020-21, 2021-22 and 2022-23) in reputed Institutes of Higher Learning / Indian Universities / Central or State Government Organizations / Professional bodies / Private Law Firms etc.	
11.	Copy of IT return of financial year 2019-20, 2020-21 and 2021-22	
12.	Copy of document in support of Annual turnover in last three financial years (from 2019-20 to 2021-22)	

I / We hereby declare that information furnished above is true and correct and the documents annexed are genuine.

Signature of the Quotationer / Authorized Signatory

Name & Signature of the Quotationer with Designation

Seal of the Quotationer

Place

Date

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Annexure-III

I / we declare

**that**

my / our company namely..... has not been black listed by any Government / Semi Government Organisation nor should have any litigation enquiry pending and / or initiated by any of these Department or Court of Law with regards to the works executed by our company since incorporation. No FIR has been lodged against us.

**that**

the documents annexed along-with the quotation are genuine and not tampered by me / us while copying. If my / our declaration above found fake or forged then:

- i. my quotation document shall be rejected
- ii. Letter of Intent / Work Order / Agreement, if issued, shall be cancelled and
- iii. FIR shall be inflicted against my / our company / firm by the University.

Signature of the Quotationer / Authorized Signatory (Name & Designation)

Seal of the Quotationer

Place

Date

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Annexure IV

**Financial Quotation**  
**(To be print in Letter Head of Quotationer)**

<u>Sr. No</u>	<u>Items</u>	<u>Product Name</u>	<u>Quantity</u>	<u>Unit rate exclusive of GST</u>	<u>Applicable taxes</u>	<u>Total Amount inclusive of GST</u>
1.	Annual subscription of Online Plagiarism Software		800			
<b>Total Amount with GST &amp; Freight in Number</b>						
<b>Total Amount with GST &amp; Freight in Words</b>						

Name & Signature of the Quotationer with Designation

Seal of the Quotationer

Place

Date