

CHANAKYA NATIONAL LAW UNIVERSITY, PATNA

Nyaya Nagar, Mithapur, Patna -1, Ph. No. – 0612-2352300, Website: <http://cnlu.ac.in>

NIQ NO – 12/2023-24

Dated: -18/07/2023

E-TENDER NOTICE FOR SUPPLY, INSTALLATION, TESTING AND COMMISSIONING FOR SPLIT AND CASSETTE AIR CONDITIONER INSIDE CNLU CAMPUS.

Chanakya National Law University invited the quotations through online E-tendering System from the reputed Indian quotationers for supply, installation, testing and commissioning of Air Conditioner inside CNLU campus.

CNLU hereby publish the TENDER on e-tendering Portal (Website) i.e., <https://www.tenderwizard.com/CNLU> in Electronic mode hereinafter referred as “e-Tendering” and TENDER will be here under called as “e-Tender”. The e-tender published online through above portal (website) consisting of standard tender conditions, specifications, schedule of quantities, drawings (if any) for above referred work. Please note that copy of the above e-tender can be downloaded from this portal and should be mandatorily submitted in Online Electronic Mode hereinafter referred as “Online Offer”.

Support

1. Prospective quotationers should contact our service provider M/s Karnataka State Electronics Development Corporation Ltd. {KEIONICS (KSEDC)}, 1st floor, Old Bank of India compound, M/22, Building, Road No.- 25, S K Nagar, Patna 800001, Mobile no.:- 9771414548, 9771414547, 9934589011, 7542028164, E-mail : twbihareproc@etenderwizard.com between 10:00 am and 05:00 pm of working days for E-Tendering process related queries.
2. Any Suggestions / Clarifications / query related to tender terms & conditions and work mentioned in tender document may be put forth in the pre-bid meeting or through written letter / e- mail to registrar@cnlu.ac.in up to 21/07/2023 till 02:00 pm.

Instructions for E-Tendering

1. **Tender Quotationing Methodology:**
2.
 - a) Technical Quotation & Financial Quotation
3. **Broad outline of activities from Quotationers prospective**
 - a) Quotationer should procure Digital Signing Certificate (DSC)-III
 - b) Quotationer should register on our e-Procurement portal i.e., <https://www.tenderwizard.in/CNLU>
 - c) To use the Electronic Tender portal quotationer need to register on the portal. Registration of each organization is to be done by one of its senior person vis-a-vis Authorized Signatory who will be the main personnel coordinating for the e-tendering activities. In the above portal terminology, this person will be referred to as the Super User (SU) of that organization. For further details, please visit the <https://www.tenderwizard.in/CNLU> and follow further instructions as given on the site.
 - d) After registration quotationer should create Users and assign roles of the authority of his / her firm on the above portal.
 - e) Quotationer can view Notice Inviting Tender (NIT) or Notice Inviting quotation on the above portal.
 - f) Quotationer can also download the Official Copy of Tender Documents from the above portal.

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- g) Quotationer should submit its quotation through above portal.
- h) Quotationer may attend the Public/Limited Online Tender Opening Event (TOE) on the above portal.

4. Digital Certificates

- a) For integrity of data and authenticity/ non-repudiation of electronic records, and to be compliant with IT Act 2000, it is necessary for each user to have a Digital Certificate (DC). also referred to as Digital Signature Certificate (DSC) of Class III or above, issued by a Certifying Authority (CA) licensed by Controller of Certifying Authorities (CCA) [refer <http://www.cca.gov.in>].

Scope of work

- The scope of work shall include the supply, installation, testing and commissioning of Air Conditioner. Mentioned in Annexure-I.

Eligibility

Quotationer having the below mentioned documents shall be eligible for participating in this tender. List of documents are as mentioned below:

1. Scan of duly signed & stamped scan of document in which Name of the Firm, Address with contact number, FAX, E-mail of the Firm and Firm's Bank Account Details with Bank Name & Address and IFSC / RTGS codes mentioned.
2. Scan of PAN card (in name of Proprietor in case of Proprietorship Firm) & GST certificate.
3. Scan of Affidavit as per Annexure-II
4. Scan of duly signed and filled-in Annexure-III
5. Scan of updated valid registration certificates of registered under Indian Companies Act 1956 / Partnership Act or Proprietorship / Registered under Shop & Establishment registration.
6. Scan of three work order of similar work during the last three financial years (from 2019 to 2021-22) with Scan of satisfactory work completion certificate in reputed Institutes of Higher Learning / Indian Universities / Central or State Government Organizations.
7. Scan of the receipt of depository through NEFT / RTGS for EMD.
8. Scan of the receipt of depository through NEFT / RTGS for Cost of Document.
9. Scan of document in support of yearly turnover of Rupees Ten Lakhs.
10. Scan of document of IT return of financial year 2019-20, 2020-21 and 2021-22.

Important Date & Time

- ✓ Pre-Bid Meeting date & time : at 21/07/2023 at 01:00 pm
- ✓ last date & time of online submission : up to 02:00 pm on 28/07/2023

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- ✓ Online Opening of Technical Quotation date & time : at 03:00 pm on 28/07/2023
- ✓ Online Opening of Financial quotation date & time : at 12:00 pm on 31/07/2023
- ✓ Time of completion : 30 (Thirty) days from the date of receipt/
Acceptance of the order
- ✓ Place of all meeting : Chamber of Registrar

Availability of Tender

Tender documents can be available for download in the tender section at front page of CNLU website i.e., <https://cnlu.ac.in> and in the CNLU's e-Tender portal i.e., <https://www.tenderwizard.in/CNLU>

Terms & Conditions

1. **Tender document shall not be acceptable through post, courier or any offline mode.** Interested quotationers are advised to submit the quotation only through our e-Tendering portal.
2. Scanned documents as mentioned in Eligibility criteria is mandatory. Quotationer should upload all the scan of Genuine documents otherwise their technical quotation shall be declared non responsive.
3. **Original document of Affidavit as per Annexure-II should be submitted by quotationer during opening of Technical Quotation.**
4. Quotationer or their authorised representative shall remain present during the Pre-Quotation meeting and at the time of opening of Technical Quotation and quotationers whose technical quotation is declared responsive shall remain present at the time of opening of Financial Quotation.
5. The price will be remain firm and fixed during the pendency of contract. It will not vary on any account whatsoever.
6. EMD Cost: Rs. 25,000.00 (Rupees Twenty Five Thousand Only) should be submitted through **NEFT / RTGS to our Account Number 1287558119.of Central Bank of India, Branch: Frazer Road, Patna, IFSC Code: CBIN0281668.** Scan of the receipt of depository should be uploaded on our e-tendering portal while submitting the quotation.
7. Cost of tender fee: Rs.1, 000.00 (Rupees One Thousand Only) and should be submitted through **NEFT / RTGS to our Account Number 1287558119.of Central Bank of India, Branch: Frazer Road, Patna, IFSC Code: CBIN0281668.** Scan of the receipt of depository should be uploaded on our e-tendering portal while submitting the quotation.
8. Tender processing fee: Rs. 826.00 (Rupees Eight Hundred Twenty Six Only) with GST should be submitted through payment gateway to service provider.
9. Incomplete quotation and quotation without genuine documents are liable for rejection. No responsibility will be taken for any type of technical glitch while online submission of quotation.
10. Notwithstanding anything to the contrary in this document, the Chanakya National Law University is notto bound to accept the lowest quotation and reserves the right to accept or reject any quotation, to reject quotations for some or all items and to cancel the whole process at any time prior to the award of contract, without assigning any reason

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whatsoever.

11. Payment will be released after positive verification report of Maintenance Engineer (Electrical). All payments are subject to necessary deduction as and when applicable as per Government rule.
12. Performance security will be 5% of the total amount items without tax. You will deposit performance security in the form of DD. **Performance security will be refundable after 30 days from completion of work.**
13. Civil and false ceiling work will be done by vendor with no extra cost.

Registrar
CNLU, Patna

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Annexure-I

Sr. No.	Specifications	Quantity	Star Rating			Model Name
			Make-Mitsubishi	Make-Hitachi	Make-O-General	
1.	Supply, installation, testing and commissioning of Split Air Conditioner 2.0 Ton, Non Inverter, indoor and outdoor copper condenser, single phase, Star rating- 2 Star BEE Rating, with outdoor stand.	16 pcs				
2.	Supply, installation, testing and commissioning of Cassette Air Conditioner 3.0 ton, indoor and outdoor copper condenser, three phases, star rating-1, Non Inerter, with Outdoor stand.	03 pcs				
3.	Supply installation and commissioning of Copper pipe (5/8, 1/4) with wire, as required.(Make-Hitachi/Daikin/Carrier)	240 feet				
4.	Supply installation and commissioning of ¾"Drainpipe UPVC with all fitting materials. (standard make)	200 feet				

Name & Signature of Authorised Signatory of the Quotationer.

Seal of the Quotationer

Place

Date

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Annexure-II

{To be print on a non-judicial stamp paper of value Rs. 100/- (Rupees Hundred only)}

Declaration

I / we declare

that my / our company namely..... has not been blacklisted by any Government / Non-Government Organisation nor should have any litigation enquiry pending and / or initiated by any of these Department or Court of Law with regards to the works executed by our company since incorporation. No FIR has been lodged against us.

The documents annexed along-with the quotation are genuine. If they are found fake or forged the Purchase Order / Agreement may be cancelled, and FIR may be inflicted against us by the University

Signature of the Quotationer / Authorized Signatory

Name of the Quotationer

Seal of the Quotationer

Place

Date

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Annexure-III

CHECK LIST (SHOULD BE ATTACHED QUOTATION DOCUMENT)

Sr. No.	<u>Description</u>	<u>Remarks</u>
1.	Name of the Firm Copy of Registration	
2.	Address with contact number, FAX, E-mail of the Firm	
3.	Attached copy of PAN and GST	
4.	Firm`s Bank Account Details with Bank Name, Address and IFSC / RTGS codes	
5.	Affidavit as per Annexure-II	
6.	The bidder must enclose at least three copy of Purchase Order for Supply, Installation, testing and commissioning of split and Cassette Air Conditioner during the last three financial years in reputed institutes of Higher Learning / Indian University / Central or State Government Organizations.	
7.	Copy of IT return of financial year 2019-20, 2020-21, 2021-22	

I / We hereby declare that information furnished above is true and correct and the documents annexed are genuine. Signature of the Quotationer / Authorized Signatory

Name of the Quotationer

Seal of the Quotationer

Place

Date

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Annexure-IV

(To be printed on Letter Head of Quotationer)

Date: -

To,
The Registrar
Chanakya National Law University,
Nyaya Nagar, Mithapur, Patna-1

Subject : Commercial Proposal for NIQ No. – 12/2023-24 dated 18/07/2023.

Dear Sir,

With reference to aforementioned subject, please find our best rate for supply, Installation, testing and commissioning of items as mentioned in Annexure-I:

Sr. No.	Item	Quantity	Unit Rate with GST						
			Make-Mitsubishi		Make-Hitachi		Make-O-General		
			Unit Rate	Total Amount	Unit Rate	Total Amount	Unit Rate	Total Amount	
1.	Supply installation and commissioning of Split A.C 2.0 Ton, Non Inverter, indoor and outdoor copper condenser, Star rating- 2 Star BEE Rating heavy duty, with outdoor stand.	16 pcs							
2.	Supply installation and commissioning of Cassette AC 3.0 ton Non Inverter, indoor and outdoor copper condenser, three phases, Star rating- 1 Star BEE Rating with Outdoor stand.	03 pcs							
3.	Supply installation and commissioning of Copper pipe (5/8, ¼) with wire, (Make-Hitachi/Daikin/Carrier)	240 feet							
4.	Supply installation and commissioning of ¾" Drainpipe UPVC with fitting materials. (Standard make)	200 feet							
Total Amount with GST in number									
Total Amount with GST in words									

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Details of Buy Back Split Air Conditioner:-

Sr. No.	Item	Quantity	Unit Rate with GST	Total Amount with GST
1.	2.0 ton split Air Conditioner (Make- Hitachi/Voltas) Model-2012	16 pcs		

Yours Sincerely

Name & Signature of the Quotationer
Authorized Signatory