

# **CHANAKYA NATIONAL LAW UNIVERSITY**

NYAYA NAGAR, MITHAPUR, PATNA-800 001

## **ACADEMIC REGULATIONS FOR 5 YEAR LAW COURSE LEADING**

**TO THE AWARD OF B.A., LL.B (Hons.) AND B.B.A., LL.B. (Hons.)**

### **DEGREE**

**EFFECTIVE FROM ACADEMIC SESSION 2020 – 2021**

**As Amended in May 2023**

#### **R.Ac 1. DURATION OF THE COURSE AND SEMESTER SYSTEM**

1.1. The duration of the course shall be Five Academic Years.

1.2. Each Academic Year is divided into Two Semesters and shall consist of a minimum of two hundred (200) working days. Each semester shall consist of a minimum of ninety (90) working days.

1.3. The Academic Semesters shall be announced in advance each year and will ordinarily be **July – December** and **January – June**, with winter break and summer vacations.

#### **R.Ac 2. SCHEME OF STUDY OF THE COURSE**

The distribution of Courses will be as follows: -

- I. **First Semester to Sixth Semester – 06 (Six) Courses per Semester.**
- II. **Seventh to Tenth Semester – 05 (Five) Courses per Semester.**
- III. **The Students will have to choose specific Honours Subject and Optional Papers as given in the Regulation, in the 4<sup>th</sup> Semester itself. Students will submit the application for Honours and Optional papers to the Registrar Office in the beginning of 4<sup>th</sup> Semester.**

The distribution of the Courses with Credit Points for each of the Ten Semesters is as follows:

### **B.A., LL.B. (Hons.) & B.B.A., LL.B. (Hons.) Course**

#### **List of Honours Papers**

<b>LIST OF SUBJECTS</b>			
<b>No</b>	<b>B.A., LL.B. (Hons.) Subjects</b>	<b>B.B.A., LL.B. (Hons.) Subjects</b>	<b>Credits</b>
<b>First Semester</b>			
1.1	Legal Methods and Research Methodology A. Legal Methods: 50 Marks B. Legal Research Methodology: 50 Marks	Legal Methods and Research Methodology A. Legal Methods: 50 Marks B. Legal Research Methodology: 50 Marks	<b>4 Credits</b>
1.2	Law of Torts, Consumer Protection Laws and Motor Vehicles Act	Law of Torts, Consumer Protection Laws and Motor Vehicles Act	<b>3 Credits</b>
1.3	General Principles of Sociology	Fundamentals of Management	<b>3 Credits</b>
1.4	Indian History ( <b>Ancient and Medieval Indian History with reference to Evolution of Legal and Judicial Institution</b> )	Human Resource Management and Organisational Behaviour	<b>3 Credits</b>
1.5	Political Science - I	Principles of Accounting & Audit	<b>3 Credits</b>
1.6	Legal Language & Communication Skill ( <b>English &amp; Hindi</b> )	Legal Language and Communication Skill ( <b>English &amp; Hindi</b> )	<b>3 Credits</b>
	<b>Principles of Moot Court</b>	<b>Principles of Moot Court</b>	<b>Non-Credit</b>
	<b>Computer Skills</b>	<b>Computer Skills</b>	<b>Non-Credit</b>
<b>Second Semester</b>			
2.1	Law of Contracts – I ( <b>General Principles of Contracts and Specific Relief Act</b> )	Law of Contracts – I ( <b>General Principles of Contracts and Specific Relief Act</b> )	<b>4 Credits</b>
2.2	Family Law – I	Family Law – I	<b>3 Credits</b>
2.3	Sociology of Law	Financial Management	<b>3 Credits</b>
2.4	Law and Literature	Law and Literature	<b>3 Credits</b>
2.5	Legal History	Legal History	<b>3 Credits</b>
2.6	Political Science -II	International Business	<b>3 Credits</b>
<b>Third Semester</b>			
3.1	Law of Contracts – II ( <b>Special Contracts, Indian Partnership Act, Sales of Goods Act and Limited Liability Partnership Act, 2008</b> )	Law of Contracts – II ( <b>Special Contracts, Indian Partnership Act, Sales of Goods Act and Limited Liability Partnership Act, 2008</b> )	<b>3 Credits</b>
3.2	Criminal Law-I ( <b>I.P.C. etc.) (Including the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 &amp; the Prevention of Corruption Act, 1988)</b>	Criminal Law-I ( <b>I.P.C. etc.) (Including the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 &amp; the Prevention of Corruption Act, 1988)</b>	<b>4 Credits</b>
3.3	Family Law – II	Family Law - II	<b>3 Credits</b>
3.4	Micro Economics	Managerial Economics	<b>3 Credits</b>
3.5	Property Law	Property Law	<b>3 Credits</b>
3.6	World History	Entrepreneurship	<b>3 Credits</b>

<b>Fourth Semester</b>			
4.1	Law of Evidence	Law of Evidence	<b>4 Credits</b>
4.2	Public International Law	Public International Law	<b>4 Credits</b>
4.3	Macro Economics	Business Environment	<b>3 Credits</b>
4.4	Criminal Law – II (Cr. P.C. etc.)	Criminal Law – II (Cr. P.C. etc.)	<b>4 Credits</b>
4.5	Labour Laws – I	Labour Law – I	<b>3 Credits</b>
4.6	Sociology of Development	Business Ethics & Corporate Governance	<b>3 Credits</b>
	<b>Psychology</b>	<b>Psychology</b>	<b>Non-Credit</b>
<b>Fifth Semester</b>			
5.1	Jurisprudence – I	Jurisprudence – I	<b>4 Credits</b>
5.2	Constitutional Law – I	Constitutional Law – I	<b>4 Credits</b>
5.3	Company Law	Company Law	<b>4 Credits</b>
5.4	Labour Laws – II	Labour Laws – II	<b>3 Credits</b>
5.5	Civil Procedure Code and Law of Limitation	Civil Procedure Code and Law of Limitation	<b>3 Credits</b>
5.6	Political Science – III	Marketing Management	<b>3 Credits</b>
<b>Sixth Semester</b>			
6.1	Jurisprudence – II	Jurisprudence – II	<b>3 Credits</b>
6.2	Constitutional Law-II	Constitutional Law-II	<b>3 Credits</b>
6.3	Intellectual Property Law	Intellectual Property Law	<b>3 Credits</b>
6.4	Administrative Law	Administrative Law	<b>4 Credits</b>
6.5	<b>Clinic – I</b> Alternative Dispute Resolution	<b>Clinic – I</b> Alternative Dispute Resolution	<b>4 Credits</b>
6.6	Money Banking & Public Finance	Strategic Management	<b>3 Credits</b>
<b>Seventh Semester</b>			
7.1	Taxation Laws – I	Taxation Laws - I	<b>4 Credits</b>
7.2	Environmental Law	Environmental Law	<b>4 Credits</b>
7.3	<b>Honours – I</b>	<b>Honours – I</b>	<b>4 Credits</b>
7.4	<b>Honours – II</b>	<b>Honours – II</b>	<b>4 Credits</b>
7.5	<b>Optional – I</b>	<b>Optional – I</b>	<b>3 Credits</b>
	<b>Public Interest Lawyering</b>	<b>Public Interest Lawyering</b>	<b>Non-Credit</b>
<b>Eighth Semester</b>			
8.1	Taxation Laws – II	Taxation Laws – II	<b>3 Credits</b>
8.2	<b>Honours – III</b>	<b>Honours – III</b>	<b>4 Credits</b>
8.3	<b>Honours – IV</b>	<b>Honours – IV</b>	<b>4 Credits</b>
8.4	<b>Optional – II</b>	<b>Optional – II</b>	<b>4 Credits</b>
8.5	<b>Clinic – II</b> Drafting, Pleadings & Conveyancing	<b>Clinic – II</b> Drafting, Pleadings & Conveyancing	<b>4 Credits</b>
	<b>Legal Aid and Para Legal Services</b>	<b>Legal Aid and Para Legal Services</b>	<b>Non-Credit</b>
<b>Ninth Semester</b>			
9.1	<b>Honours – V</b>	<b>Honours – V</b>	<b>4 Credits</b>
9.2	<b>Honours – VI</b>	<b>Honours – VI</b>	<b>5 Credits</b>
9.3	<b>Optional – III</b>	<b>Optional – III</b>	<b>4 Credits</b>
9.4	<b>Optional – IV</b>	<b>Optional – IV</b>	<b>4 Credits</b>
9.5	<b>Clinic – III</b> Professional Ethics & Professional Accounting System	<b>Clinic – III</b> Professional Ethics & Professional Accounting System	<b>4 Credits</b>
<b>Tenth Semester</b>			

10.1	<b>Honours – VII</b>	<b>Honours – VII</b>	<b>5 Credits</b>
10.2	<b>Honours – VIII</b>	<b>Honours – VIII</b>	<b>4 Credits</b>
10.3	<b>Optional – V</b>	<b>Optional – V</b>	<b>4 Credits</b>
10.4	<b>Optional – VI</b>	<b>Optional – VI</b>	<b>5 Credits</b>
10.5	<b>Clinic – IV Moot Court Exercise and Internship</b>	<b>Clinic – IV Moot Court Exercise and Internship</b>	<b>4 Credits</b>
	<b>Law and Accountancy</b>	<b>Law and Accountancy</b>	<b>Non-Credit</b>

### **LIST OF OPTIONAL PAPERS**

<b>Honours</b>	<b>Constitutional Law</b>	<b>Corporate Law</b>	<b>I.P.R.</b>	<b>Criminal Law</b>
<b>Honours – I</b>	Indian Federalism	Corporate Governance	IPR Jurisprudence	Criminology, Penology and Victimology
<b>Honours – II</b>	Interpretation of Statutes and Principles of Legislation	Interpretation of Statutes and Principles of Legislation	Interpretation of Statutes and Principles of Legislation	Interpretation of Statutes and Principles of Legislation
<b>Honours – III</b>	Comparative Constitution	Merger & Acquisition and Competition Law	IPR Litigation	Forensic Science
<b>Honours – IV</b>	Gender Justice & Feminist Jurisprudence	Law of Banking and Insolvency & Bankruptcy	Law of Patents	International Criminal Law
<b>Honours – V</b>	Press and Media Law	Law of Insurance	Law of Trademarks and G.I.	Comparative Criminal Procedure
<b>Honours – VI</b>	Information Technology Law (Cyber Law)	Information Technology Law (Cyber Law)	Information Technology Law (Cyber Law)	Information Technology Law (Cyber Law)
<b>Honours – VII</b>	Human Rights	International Trade Law	Biodiversity Protection	White Collar Crime
<b>Honours – VIII</b>	Health Law	Law Relating to Investment and Corporate Finance	Law of Copyrights and Design	Offences Against Child & Juvenile Justice

<b>OPTIONAL</b>	<b>Elective Paper I</b>	<b>Elective Paper II</b>
<b>Optional – I</b>	Land Laws	Maritime Law
<b>Optional – II</b>	Service Law	Right to Information
<b>Optional – III</b>	Conflict of Laws (Private International Law)	Cross-Border Investment
<b>Optional – IV</b>	International Organisation	Civil Society & Public Grievance
<b>Optional – V</b>	Aviation Law	Law of Carriage

<b>Optional – VI</b>	International Humanitarian Law & Refugee Law	Citizenship and Emigration Law
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- **The detailed syllabus will be discussed and circulated by the respective teachers at the commencement of each semester.**
- **The University reserves the right for offering the Honours Course as well as Optional Paper/s.**

### **R. Ac 3. MEDIUM OF INSTRUCTION**

The medium of instruction and examination shall be English only.

### **R. Ac 4. TEACHING METHODS**

The teaching methods at the undergraduate level aim at the promotion of inter – disciplinary approach and practical appreciation of problems. In addition to the lecture method, seminars, tutorials, assignments, clinical experience, fieldwork, legal research and legal writing will be used.

In courses which need cooperative teaching, several teachers and experts will be involved to maximize the learning potential of the students. Clinical legal education will be given due place and academic credit will be given to the students who participate in it.

### **R. Ac 5. EVALUATION PROCEDURE**

**5.1.**An **Examination Committee** will be constituted by the Vice-Chancellor to supervise/monitor the evaluation programs.

**5.2.**The examination shall be entirely internal. The teacher who offers the course shall frame the question paper and it will be moderated by a Moderation Committee. Concerned teachers will look after the performance of the students. If a course is offered by more than one teacher, the setting of question paper and evaluation will be done jointly.

### **5.3. SCHEME OF EVALUATION**

- Maximum of **Five (5)** marks, in each course, shall be assigned to regularity in attendance.
- Maximum of **Twenty (20)** marks shall be assigned for **Project Work in Each Course**, out of which a maximum of **Sixteen (16)** marks for written project and **Four (4)** marks, in each course, will be allotted to oral presentation.

The assignment on a problem shall be allotted by the teacher concerned at the beginning of the Semester and students are expected to write the same within the prescribed time frame. The modalities of the assignment including evaluation shall

be decided by the teacher. The project assignment is intended to develop skills of inquiry, analysis, interpretation, legal writing and critiquing.

- **Fifteen (15)** marks shall be assigned for the **Mid Semester Examination**. **No repeat Mid Semester Examination will be conducted.**
- **Sixty (60)** marks shall be assigned for the **End Semester Examination** of a comprehensive nature conducted by the end of the Semester.
- ❖ **The modalities of the question papers of the End Semester Examination will be decided by the concerned teachers and informed to the students beforehand.**

**5.4.** Students, who wish to apply for **revaluation** of answer scripts of the End Semester Examination, are required to make an application to the Controller of Examinations, within the notified date, after the declaration of result. For **revaluation, Rs. 1000/-** per course has to be deposited within the prescribed time limit. The result/marks obtained in **revaluation** shall be final.

**In no case the request for revaluation shall be entertained after the expiry of the notified period.**

**5.5.** The performance of the students in all the courses shall be evaluated on a **Seven Point Scale** with the corresponding **Grade Values**:

	<b>PERCENTAGE OF MARKS</b>	<b>GRADE</b>	<b>GRADE VALUE</b>
A)	<b>80 and above</b>	<b>O (Excellent/outstanding)</b>	<b>7</b>
B)	<b>75 – 79</b>	<b>D (Distinction)</b>	<b>6.5</b>
C)	<b>70 – 74</b>	<b>A++</b>	<b>6</b>
D)	<b>65 – 69</b>	<b>A+</b>	<b>5.5</b>
E)	<b>60 – 64</b>	<b>A</b>	<b>5</b>
F)	<b>55 – 59</b>	<b>B+</b>	<b>4.5</b>
G)	<b>50 – 54</b>	<b>B</b>	<b>4</b>
H)	<b>Below 50</b>	<b>F</b>	<b>0</b>

A candidate to successfully pass a Course has to obtain a minimum of **50% marks** or **B Grade** in every Course. However, the candidate who fails to obtain the **minimum grade** (i.e. **B Grade**) shall be given **chances** to pass the examination in the concerned Course.

**5.6.Repeat End Semester Examination** will be held for each **Semester** as per Rules. The student shall appear in the Repeat Examination on payment of **Rs. 500/- per Course** as

Examination fee. The Repeat End Semester Examination will be held immediately after the commencement of the next Semester. The **Repeat End Semester Examination** shall be conducted only once (excluding the main examination) and grade secured at the **End Semester Repeat Examination** shall carry letter “R” at the top.

5.7. Each student will be furnished with a transcript of marks and grades obtained in different courses at the end of Semester, on request, for applying for scholarship.

#### **R. Ac 6. PROMOTION SCHEME**

No candidate shall be promoted to the next higher class unless he/she has completed all the courses in a given year. However, a candidate who has failed in not more than two courses in a year may be promoted to the next higher class. Under such circumstance, the candidate has to re-register for the courses failed separately. A sum of **Rs. 1000/-** will be collected as **Re-registration Fee** from such candidates. **No Candidate will be promoted to the Third Year without passing all the First Year courses. Similarly, this rule shall apply to all other promotions to next higher classes.**

❖ **In compliance with the promotional scheme of the academic regulation, the following detailed rules shall be followed by the Examination Committee.**

- 6.1. A student, who has failed in more than two courses of odd Semester i.e. **1<sup>st</sup>, 3<sup>rd</sup>, 5<sup>th</sup>, 7<sup>th</sup> or 9<sup>th</sup> Semester** even after the **Repeat End Semester Examination** for the concerned odd Semester, will in no case be promoted to the next higher classes.
- 6.2. A student, who has failed in more than two courses in a given year, shall be promoted to the next higher Semester in anticipation of his/her clearing the said courses in the **Repeat End Semester Examination** for the **even Semester** of the given year. The total courses he/she has failed should remain **two or less than two after the Repeat End Semester Examination.**
- 6.3. **He/She will be promoted to the next higher class subject to the condition that he/she clears the requisite number of Courses, failing which, he/she shall be detained in the said class viz, the class in which he/she failed.**
- 6.4. Till the aforesaid **Repeat End Semester Examination** is conducted, he/she will be **conditionally promoted** to the next higher level. His/Her admission will be entirely conditional.
- 6.5. In no case a student will be promoted to the **Third Year** without passing all the courses of **First Year**. Similarly a student of **Third Year** shall not be promoted to **Fourth Year** without passing all the Courses of **Second Year**. **This rules shall apply to all other promotions to next higher classes as well.**

- 6.6.** A Student who is **detained** in a given year, shall vacate the hostel for that Academic Year. Such **detained student** will have to **Re-Register** for the Courses failed separately and appear for the Mid Semester, End Semester and Project examination afresh. However, marks for the attendance will be carried forward. The student has to apply for fresh Project and the concerned faculty will allocate a new project topic.
- 6.7.** Those **promoted students** who fail to clear any subject of **B.A., LL.B. (Hons.) and B.B.A., LL.B. (Hons.) Degree Courses** of previous Semester even after appearing in the **Repeat End Semester Examination** of their respective **even/odd** Semester shall have to appear in the Mid and End Semester Examinations of that particular **Backlog Course** in the subsequent **even/odd** Semester as the case may be. They shall also submit fresh Project on a new topic assigned by the respective Faculty. However, the attendance marks of his/her regular Semester in that particular Course shall be retained for the purpose of preparation of his/her result.
- 6.8.** Those students who have failed in not more than two courses in a given year will be promoted to next higher class. Under such circumstances, the candidates have to Re-register for the Courses failed separately for which they will have to pay a sum of Rs. 1000/- per Course. Such candidates have to clear the course as per **R.Ac. 6.7.**
- 6.9.** A student admitted to the B.A., LL.B. (Hons.) and B.B.A., LL.B. (Hons.) Degree Courses shall have to pass all the prescribed and optional courses totaling **Fifty Six (56)** within the maximum period of **Seven Years** from and including the year of admission in order to be eligible for the award of the Degree.
- 6.10.** A candidate who has secured **less than 50% of marks in the Project**, may however **rewrite the Project** and submit the same for evaluation during the Repeat End Semester Examination of the concerned even/odd Semester. The student will have to pay a sum of Rs. 500/- per Project as **re-submission fee**. The marks obtained, based on the evaluation of re-submitted project, will be taken into consideration for the preparation of result.
- 6.11.** Those who fail to submit the Project on time shall have to submit the Project after depositing the **re-submission fee** of Rs. 500/- during the **Repeat End Semester Examination** of the concerned **even/odd** Semester.

#### **R. Ac 7. AWARD OF DEGREES**

A student will be eligible for the award of B.A., LL.B (Hons.) and B.B.A., LL.B. (Hons.) Degree only when he/she has successfully completed all the prescribed **Fifty Six (56) Courses** with a total of **200 Credits** and obtained a **CGPA at 4.00 out of 7.00.**



## **R. Ac 8. ATTENDANCE**

No student shall be permitted to take the End Semester Examination in a given Course unless he/she has, to the satisfaction of the teacher concerned, fulfilled the Course requirements and has secured not less than **75% of attendance** in the class and related course work assignment in the said Course. The distribution of marks for attendance shall be as hereunder:

<b>Up to 67 to 75 on Medical and other grounds</b>	-	<b>0</b>
<b>75-79</b>	-	<b>1</b>
<b>80-84</b>	-	<b>2</b>
<b>85-89</b>	-	<b>3</b>
<b>90-94</b>	-	<b>4</b>
<b>95-100</b>	-	<b>5</b>

**8A.** The students who have been detained for want of attendance and/or promoted but declared ineligible to appear in the examination for want of attendance shall have to comply with the following conditions:

**8A.1** The students who are detained for want of attendance in more than two papers will be admitted as lateral entry after paying the Tuition Fee of that Semester applicable at the time in addition to the Readmission Fee.

**8A.2.** The students who have been promoted to the next higher year will be given the facility of attending remedial enabling classes in those subject/s in which he/she was debarred for want of attendance, provided that such student has attended minimum 50% of classes in the concerned subject and has made a payment of Rs. 10000/- per subject where the facility of remedial classes is extended.

**8A.3. Notwithstanding anything contained in the clauses above, where a student has not attended minimum 50% of classes in the concerned subject, he shall pay the Tuition Fee of that Semester applicable at the time in addition to the Readmission Fee in order to be eligible for attending the remedial classes.**

**8A.4.** The remedial classes shall be held in the second half and shall be engaged by the respective faculty.

## **R. Ac 9. GENERAL**

**9.1.1.** No student shall be allowed to be absent from taking any examination on the completion of the Course excepting for reasons for which prior written permission shall be obtained from the Vice-Chancellor on a written request giving the reasons.

## **9.2.CUMULATIVE GRADE POINT AVERAGE (CGPA)**

**Cumulative Grade Point Average (CGPA)** is arrived at by dividing the sum of the products of Grade Values and the Course Credits in each Course by the total number of Credits in all the Courses.

## **R. Ac 10. UNFAIR MEANS AND MALPRACTICES IN EXAMINATIONS**

### **10.1. Unfair Means and Malpractices include the following:**

- a. Possession of incriminate material including cell phones.
- b. Writing on any part of the body / furniture / walls.
- c. Plagiarizing projects i.e. copying of complete project/seminar paper or substantial portion of project/seminar paper or using of impermissible means during Mid Semester, End Semester and Repeat End Semester Examinations.
- d. Seeking or extending help in any form (Verbal/Non Verbal) in the examination hall and outside during the examination.
- e. Any boycott of examination.
- f. Discussing, Talking and Showing Gestures in examination hall in any form.
- g. Disclosure of identity in the answer sheet in any form.
- h. Any threat / use of abusive language in examination or in the answer sheets
- i. Refusal to surrender unfair means material or attempt to destroy.
- j. Refusing to obey instructions of the Controller / Invigilator.
- k. Smuggling an answer book / additional answer book into or out of the Examination Hall.
- l. Inserting / substituting or removing any page from the answer book / additional answer book.
- m. Impersonation in exam including interchanging of Roll Numbers and/or Answer Sheets
- n. Canvassing for the marks. Personally or any other means.
- o. Any other similar malpractice.

### **10.2. ACTION TO BE TAKEN UPON DETECTION OF UNFAIR MEANS AND MALPRACTICES:**

- a. The use of unfair means shall be reported to the Controller of Examinations in writing by the invigilator detailing out means adopted by the student during examination. The unfair means Committee will be constituted on the same day under the Chairmanship of Controller of Examinations and any two Members of Examination Committee to be

nominated by Vice - Chancellor. The Committee will decide the unfair means case/s without any delay.

- b. The student shall be given an opportunity, oral and written, to present his/her case before the Unfair Means Committee.

**10.3. PUNISHMENT FOR USING UNFAIR MEANS AND MALPRACTICES:**

- a. Confiscation of the Cell Phone.
- b. Disqualification from the paper/subject in which he/she was found using unfair means.
- c. Disqualification from all the subsequent paper/s of the particular examination in which he/she was found using unfair means.
- d. Disqualification from all the subjects of that academic semester.
- e. Removal of the name of the student from the rolls of the University.
- f. Imposition of fine of Rs. !000/- (Rs. One Thousand) minimum.

**R. Ac 11. EXAMINATION AND CERTIFICATION FEE**

**11.1. Repeat Examination Fee - ₹ 500/- Per Paper**

**11.2. Repeat Submission of Projects - ₹ 500/- Per Paper**

**11.3 Fee for Backlog and Detained Students – ₹ 2300/- Per Paper**

- (a) Registration Fee - ₹ 1000/-
- (b) Mid Semester Examination ₹ 300/-
- (c) End Semester Examination - ₹ 500/-
- (d) Project Submission Fee - ₹ 500/-

**11.4. Fee for the following Certificates – ₹ 800/-**

- (a) Provisional Certificate – ₹ 200/-
- (b) Character Certificate - ₹ 200/-
- (c) Migration Certificate - ₹ 200/-
- (d) Transfer Certificate - ₹ 200/-

**11.5. Fee for the following Duplicate Certificates – ₹ 1000/-**

- (a) Provisional Certificate – ₹ 250/-
- (b) Character Certificate - ₹ 250/-
- (c) Migration Certificate - ₹ 250/-
- (d) Transfer Certificate - ₹ 250/-

**11.6. (a) Duplicate Final Grade Sheet - ₹ 500/-**

**(b) Transcript Certificate- ₹ 250/-**

**(c) Duplicate Transcript Certificate- ₹ 500/-**

**11.7. Duplicate Grade Sheet -**

**(a) Duplicate Grade Sheet for I Semester to X Semester Students: ₹100/- Per Copy.**

**(b) Duplicate Grade Sheet Per Semester for X Semester Passout Students: ₹ 250/- Per Copy.**

**(c) For any other duplicate Certificate: ₹ 250/- Per Copy**

**11.8. Those students who are declared ineligible to appear in two or less than two papers due to shortage of Attendance shall pay:**

- (a) Shortage Attendance Fee per paper - ₹ 10,000/-
- (b) Re- Examination Fee per paper - ₹ 2300/-
- (c) Late Fine of ₹ 50/- per day per paper till the notified date

**11.9 Those students who are declared ineligible to appear in two or more than two papers due to shortage of Attendance shall pay:**

- (a) Re-admission Fee - As Applicable
- (b) Semester Fee - As Applicable
- (c) Re- Examination Fee per paper - ₹ 2300/-
- (d) Late Fine of ₹ 50/- per day per paper till the notified date.

**All the Duplicate Certificate/s will be issued only on submission of Affidavit sworn before the` Magistrate of First Class.**