

CHANAKYA NATIONAL LAW UNIVERSITY, PATNA

Nyaya Nagar, Mithapur, Patna -1, Ph. No. – 0612-2352300, Website: <http://cnlu.ac.in>

NIQ No. – 26/2022-23

Dated: 12/12/2022

Amended on 16/12/2022

There is urgent requirement of Hot & Fresh Air Duct & its accessories in Kitchen of Boys Hostel and Girls Hostel of CNLU. Interested quotationers, who have such item in their ready stock, are hereby requested to provide the rates for the same along with document as mentioned in Annexure-IV latest by **17 December, 2022 up to 01:00 pm. Quotation will be open on same day at 01: 30 pm.**

Scope of work

- ✓ The scope of work shall include the supply, installation & commissioning of hot & Fresh Air Duct & its accessories in Kitchen of Boys Hostel and Girls Hostel as mentioned in Annexure-III.

Eligibility

Eligibility terms for intending quotationer are as follows:

- ✓ Quotationer having document as per **Annexure-I** and **an undertaking duly attested by notary on a non-judicial stamp paper of value Rs. 100/- (Rupees Hundred only)** as per **Annexure-II** is eligible for participate in this NIQ.

Terms & Conditions

- I. Cost of document is Rs. 500.00 (Five Hundred only) in shape of Demand Draft issued by any Nationalized or Schedule bank in favour of Registrar, Chanakya National Law University, Patna and payable at Patna or Cash deposit in University's Counter.
- II. EMD is Rs. 5000.00 (Five Thousand only) in shape of Demand Draft issued by any Nationalized or Schedule bank in favour of Registrar, Chanakya National Law University, Patna and payable at Patna or Cash deposit in University's Counter.
- III. **Price Bid valid up to 31/01/2023**
- IV. Manner of submission of the Quotations:
 - a) All documents with commercial offer sealed in an envelope. Write **"NIQ No.-26/2022-23, dated 12/12/2022 for Supply, Installation & Commissioning of Hot & Fresh Air Duct & its accessories in Kitchen of Boys Hostel and Girls Hostel"** at upper part of Envelope and Sealed Quotation should be either dropped in the Quotation Box at University Office or be sent by Post at the address **"Registrar, Chanakya National Law University, Nyaya Nagar, Mithapur, Patna-800001"** so as to reach by the due date and time i.e., **17/12/2022 up to 01:00 pm.**
 - b) Incomplete quotations are liable for rejection. No responsibility will be taken for postal delay or non-delivery/ non-receipt of Quotation documents. Technical Quotation will be opened on same day at 02:00 pm in the chamber of Registrar.
- V. Service Label Agreement(SLA): During the warranty period SLA will be applicable as below:

| <u>Sr. No.</u> | <u>Services</u> | <u>Time Limit</u> |
|----------------|--|---|
| 1 | Service support should be available on all the working days of the Govt. | Sundays and General Holidays are excluded |
| 2 | Time limit for servicing during warranty period. | Within 12 working hours (excluded Holidays) from the time of complaint. |

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| | | |
|---|--|--|
| 3 | Time limit for replacing the systems during warranty period. | Seven working days from the date of call attended or as mutually agreed by Vendor and CNLU authorities (depends upon the situation). |
| 4 | If the vendor fails to service/replace the unit. | An amount equivalent to 1% the quoted / accepted price of the equipment will be charged to the vendor. |

- VI. CNLU reserves the right to withdraw / cancel / amend the quotation at any stage without assigning any reason whatsoever. Buyer also reserves the right to relax terms & conditions & Specifications of the Items of the quotation in the interest of work and withdraw the Quotation, if it becomes necessary at any stage.
- VII. Work will be awarded to quotationer whose rate is lowest among all other quotationer.
- VIII. **Agreement:** Successful bidder shall enter into the agreement on **Rs. 1,000.00 (Rupees One Thousand) non judicial stamp paper** within **seven working days** from the **date of supply order**.
- IX. Performance security will be 5% of the total amount items without tax. You will deposit performance security in the form of DD. **Performance security will be refundable after 60 days from completion of warranty period i.e., One Year from the date of commissioning.**
- X. Payment will be released after the report of competent authority of concerned section for successful supply, installation & commissioning of product after necessary deduction as mentioned hereunder:
- a) Applicable TDS will be deducted from the bill of total amount without tax as per the provision of Government of India and certificate for the same will be issue,
- b) Applicable amount will be deducted from total GST
- XI. **Amendment of Quotation Document.**
- a. At any time prior to the last date for receipt of quotations, the client may for any reason, whether at its own initiative or in response to a clarification requested by a prospective Quotationer, modify the Quotation Document by an amendment.
- b. The amendment will be notified through official website of Chanakya National Law University for all the prospective Quotationers.
- c. In order to afford prospective bidder reasonable time in which to take the amendment into account in preparing their quotations, the University may, at its discretion, extend the last date for the receipt of the Quotations.

**Registrar
CNLU, Patna**

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Annexure-I

CHECK LIST (SHOULD BE ATTACHED QUOTATION DOCUMENT)

| Sr. No. | Description | Remarks |
|----------------|--|---|
| 1 | Name of the Firm | |
| 2 | Address with contact number, FAX, E-mail of the Firm | |
| 3 | PAN No., GST details Attach copy of PAN card & GST Certificate | |
| 4 | Firm`s Bank Account Details with Bank Name, Address and IFSC / RTGS codes | |
| 5 | Undertaking duly attested by notary on a non-judicial stamp paper of value Rs. 100/- (Rupees Hundred only) | |
| 6 | Details of cost of document | Amount: Rs. 500.00 (Five Hundred) DD No.: DD Date: Issuing Bank Details: |

I / We hereby declare that information furnished above is true and correct and the documents annexed are genuine.

Signature of the Quotationer / Authorized Signatory

Name of the Quotationer

Seal of the Quotationer

Place

Date

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Annexure-II

I / we declare that

my / our company namely..... has not been black listed by any Government / Semi Government Organization nor should have any litigation enquiry pending and / or initiated by any of these Department or Court of Law with regards to the works executed by our company since incorporation. No FIR has been lodged against us.

The documents annexed along-with the quotation are genuine and not tampered by me / us while copying. If my / our declaration above found fake or forged then:

- i. my quotation document shall be rejected
- ii. Letter of Intent / Work Order / Agreement, if issued, shall be cancelled and
- iii. FIR shall be inflicted against my / our company / firm by the University.

Signature of the Quotationer / Authorized Signatory (Name & Designation)

Seal of the Quotationer

Place

Date

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Annexure-III

| <u>Sr. No.</u> | <u>Tentative Specifications</u> | <u>Quoted make</u> | <u>Quantity</u> |
|----------------|--|--------------------|---------------------------------|
| 1. | Supply, Installation and commissioning of Kitchen Duct Hot & Fresh Air 24 Gauge Galvanized (Boys and Girls Hostel) | | 300 running feet |
| 2. | Supply, Installation and commissioning of Stainless Steel Hoper 4X4 feet 22 Gauge for Duct | | 2 Nos. |
| 3. | Supply, Installation and commissioning of 18" Excel Fan for Duct (make Crompton / Havells) | | 4 Nos. |
| 4. | Supply, Installation and commissioning of 24" Excel Fan for Duct (make Crompton / Havells) | | 2 Nos. |
| 5. | Supply, Installation and commissioning of Cooler Angle body 18 Gauge (cooler Size-4x4x5 feet) with cooler stand | | 2 Nos. |
| 6. | Gas Pipe Line 1 inch 16 Gauge GI (Make-Tata pipe) | | 150 feet |
| 7. | Shifting of Old Duct 16x4 feet | | 2 Nos. |
| 8. | Civil work | | As required during installation |

Name of the Quotationer

Seal of the Quotationer

Place

Date

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Annexure-IV

(To be printed on the Letter Head of Quotationer)

To,
The Registrar
Chanakya National Law University,
Nyaya Nagar, Mithapur, Patna-1

Subject : Quotation for NIQ No. - 26/2022-23, dated 12/12/2022

Dear Sir,

With reference to aforementioned subject, please find our best rate for supply, installation & commissioning of items as mentioned in Annexure-I:

| <u>Sr. No.</u> | <u>Item</u> | <u>Make & Model</u> | <u>Quantity</u> | <u>Unit Rate</u> | <u>GST</u> | <u>Amount with Freight Inclusive of GST</u> |
|--------------------------------|--|-------------------------|---------------------------------|------------------|------------|---|
| 1. | Supply, Installation and commissioning of Kitchen Duct Hot & Fresh Air 24 Gauge Galvanized (Boys and Girls Hostel) | | 300 running feet | | | |
| 2. | Supply, Installation and commissioning of Stainless Steel Hoper 4X4 feet 22 Gauge for Duct | | 2 Nos. | | | |
| 3. | Supply, Installation and commissioning of 18" Excel Fan for Duct (make Crompton / Havells) | | 4 Nos. | | | |
| 4. | Supply, Installation and commissioning of 24" Excel Fan for Duct (make Crompton / Havells) | | 2 Nos. | | | |
| 5. | Supply, Installation and commissioning of Cooler Angle body 18 Gauge (cooler Size-4x4x5 feet) with cooler stand | | 2 Nos. | | | |
| 6. | Gas Pipe Line 1 inch 16 Gauge GI (Make-Tata pipe) | | 150 ft | | | |
| 7. | Shifting of Old Duct 16x4 feet | | 2 Nos. | | | |
| 8. | Civil work | | As required during installation | | | |
| Total Amount in Numbers | | | | | | |
| Total Amount in Words | | | | | | |

Yours Sincerely

Authorized Signatory of the Quotationer

Seal of the Quotationer

Place
Date