

CHANAKYA NATIONAL LAW UNIVERSITY, PATNA

Nyaya Nagar, Mithapur, Patna -1, Ph. No. – 0612-2352300, Website: <http://cnlu.ac.in>

NIQ No. – 16/2022-23

Dated: 17/10/2022

Our University is willing to purchase the **Electrical Materials**. Interested retailer / dealer are hereby requested to provide the rates for the same along with document as mentioned in Annexure-III latest by **04 November, 2022 up to 12:00 pm**.

Scope of work

- ✓ The scope of work shall include the supply for Electrical materials at Chanakya National Law University.

Eligibility

Eligibility terms for intending quotationer are as follows:

- ✓ Retailer having document as per **Annexure-III** and Declaration related to litigation history on Rs.100 non juridical stamp paper as per **Annexure-II** is eligible for participate in this NIQ.

Scheduled Date and Time

Cost of document	Rs. 1000/- (One Thousand) in shape of Demand Draft issued by a Nationalized or Schedule bank in favour of Registrar, Chanakya National, Law University and payable at Patna / through Cash, to be deposit at fee counter of CNLU. Copy of money receipt for depositing the cash should be attached with technical quotation
EMD	Rs.5, 000/- (Rs. Five Thousand) in shape of Demand Draft issued by a Nationalized or Schedule bank in favour of Registrar, Chanakya National, Law University and payable at Patna / through Cash, to be deposit at fee counter of CNLU. Copy of money receipt for depositing the cash should be attached with technical quotation

Last date & Time of submitting filled in quotation document: up to 04/11/2022 till 12.00 pm

Date of opening of technical quotation : On 04/11/2022 at 1:00 pm

Date of opening of financial quotation : On 07/11/2022 at 01:00 pm

Place of all meeting : Chamber of Registrar, CNLU, Patna

Terms & Conditions

- I. Price Bid valid up to 31/12/2022
- II. Manner of submission of the Quotations:
 - i. Technical Quotation (**Annexure-I, II & III** along with required documents) in Envelope One.
 - ii. Financial Quotation in Envelope Two.

Keep these two envelopes in a large envelope and seal it. Write “**NIQ No. -16/2022-23, dated 17/10/2022 for Supply for Electrical materials** at upper part of Envelope and Sealed Quotation should be either dropped in the Quotation Box at University Office or be sent by Post at the address “**Registrar, Chanakya National Law University, Nyaya Nagar, Mithapur, Patna-800001**” so as

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to reach by the due date and time. Incomplete quotations are liable for rejection. No responsibility will be taken for postal delay or non-delivery/ non-receipt of Quotation documents. Technical Quotation will be opened on 04/11/2022 at 01:00 pm and Financial Quotation will be open dated-07/11/2022 at 01:00 pm in the chamber of Registrar.

- III. Notwithstanding anything to the contrary in this document, the Chanakya National Law University is reserves the right to accept or reject any quotation, to reject quotations for some or all items and to cancel the bidding process at any time prior to the award of contract, without assigning any reason whatsoever.
- IV. CNLU reserves the right to withdraw / cancel / amend the quotation at any stage without assigning any reason whatsoever. Buyer also reserves the right to relax terms & conditions & Specifications of the Items of the quotation in the interest of work and withdraw the Quotation, if it becomes necessary at any stage.
- V. Payment will be released after supply of Electrical Materials of product after necessary deduction.

Amendment of Quotation Document

- a. At any time prior to the last dates for receipt of quotations, the client may for any reason, whether at its own initiative or in response to a clarification requested by a prospective Quotation modify the Quotation Document by an amendment.
- b. The amendment will be notified through official website of Chanakya National Law University for all the prospective Quotationers.
- c. In order to afford prospective bidder reasonable time in which to take the amendment into account in preparing their quotations, the University may, at its discretion, extend the last date for the receipt of the Quotations.

Registrar
CNLU, Patna

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Annexure-I

SI. No	Item	Quantity	Make	Remark
1.	Analog Single phase Energy meter (L&T)	10 pcs		
2.	48 “Ceiling fan (Havells ,SS 390)	50 pcs		
3.	Step Regulator socket size (Anchor)	200 pcs		
4.	4x4 surface board (stander make)	15 pcs		
5.	36 watt tube (Philips)	60 pcs		
6.	7x4 surface board (stander make)	50 pcs		
7.	9” Exhaust fan Double ball bearing (Havells)	25 pcs		
8.	40 watt 2x2 LED panel lite (Havells)	25 pcs		
9.	S2 Starter (Philips)	50 pcs		

Authorised Signatory of the Quotationer

Seal of the Quotationer Place

Date

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Annexure-II

Declaration

I / we declare

that my / our company namelyhas not been black listed by any Government / Non-Government Organisation nor should have any litigation enquiry pending and / or initiated by any of these Department or Court of Law with regards to the works executed by our company since incorporation. No FIR has been lodged against us.

I / We will provide original items from OEM, if become first lowest. University will cancel Order / Agreement and FIR may be inflicted against us if supplied product is found duplicate.

The documents annexed along-with the quotation are genuine. If they are found fake or forged the Purchase Order / Agreement may be cancelled and FIR may be inflicted against us by the University

Signature of the Quotationer / Authorized Signatory Name of the Quotationer

Seal of the Quotationer

Place

Date

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Annexure-III

CHECK LIST (SHOULD BE ATTACHED QUOTATION DOCUMENT)

Sr. No.	Description	Remarks
1.	Name of the Firm	
2.	Address with contact number, FAX, E-mail of the Firm	
3.	Cost of Document - (1000.00)	
4.	EMD- (5000.00)	
5.	PAN No., GST details Attach copy of PAN card & GST Certificate	
6.	Declaration as per Annexure-II	
7.	Firm's Bank Account Details with Bank Name, Address and IFSC / RTGS codes	
8.	At least one copy of work orders for supply of Electrical Materials similar work during last three financial years (from 2019-20 to 2021-22) in reputed Institutes of Higher Learning / Indian Universities / Central or State Government Organizations / Professional bodies / Private Sector etc.	

I / We hereby declare that information furnished above is true and correct and the documents annexed are genuine. Signature of the Quotationer / Authorized Signatory

Name of the Quotationer Seal of the Quotationer Place

Date

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Annexure-IV

(To be printed on Letter Head of Quotationer)

To,
The Registrar
Chanakya National Law University, Nyaya Nagar, Mithapur, Patna-1

Subject : Quotation for NIQ No.-16/2022-23 dated 17/10/2022.

Dear Sir,

With reference to aforementioned subject, please find our best rate for supply of Electrical materials as mentioned in Annexure-I:

SI. No	Item	Quantity	Unit rate with GST	Amount with GST
1.	Analog Single phase Energy meter (L&T)	10 pcs		
2.	48 “Ceiling fan (Havells ,SS 390)	50 pcs		
3.	Step Regulator socket size (Anchor)	200 pcs		
4.	4x4 surface board (stander make)	15 pcs		
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6.	7x4 surface board (stander make)	50 pcs		
7.	9” Exhaust fan Double ball bearing (Havells)	25 pcs		
8.	40 watt 2x2 LED panel light (Havells)	25 pcs		
9.	S2 Starter (Philips)	50 pcs		
10	Freight charge			

Yours Sincerely
Authorised Signatory of the Quotationer
Seal of the Quotationer

Place-
Date-