

# CHILD RIGHTS CENTRE

## CHANAKYA NATIONAL LAW UNIVERSITY

NYAYA NAGAR, MITHAPUR, PATNA-800001

### STUDENT INTERNSHIP PROGRAMME @ CRC (CRCSIP)

#### BACKGROUND

The Child Rights Centre (CRC) is a specialised research centre of the Chanakya National Law University, Patna, which is running in assistance with UNICEF since November 2018. The Centre's mission is to engage with child rights from a multi-disciplinary perspective and provide integrated technical support to different layers of institutional governance at local, state and national levels to protect child rights through Knowledge Management, Human Resource Development and System Strengthening. To this end, the Centre facilitate research support to different stakeholders involved in the child rights paradigm. In addition, it seeks to aid institutionalisation of best practices through research, collaboration, training, review, policy suggestions, field research, improving thereby, and access to justice for children and promoting research, advanced learning and advocacy and community action to strengthen child rights laws, policies and practices in Bihar and India.

#### GOAL

The goal of the CRC Student Internship Program is to supplement the CRC, CNLU mission of furthering the professional growth of those engaged in the protection of Child Rights in various fields.

#### PURPOSE

The purpose of the Child Rights Centre Student Internship Program is to provide students with an opportunity to gain workplace skills and learn more about the rights of the children. This is also an opportunity for Child Rights Centre to contribute to the local community by distributing education about children's rights.

#### INTERNSHIP REQUIREMENTS

Students must meet the following requirements:

CATEGORY	REQUIREMENTS
Intern	Performs duties as assigned by the Centre Coordinator, CRC, CNLU.
Status	Students must be currently attending college (First year or above), pursuing Law or Social Sciences
Duration	The Internship shall be for one month only.
Month of Enrollment	Every year in Summer and Spring semesters i.e. in June & February.
Compensation	Unpaid.

<b>Activities/ Works to be Undertaken</b>	<ol style="list-style-type: none"> <li>1. Perform all academic duties as assigned by the CRC, CNLU.</li> <li>2. At the end of the Internship Programme, submit the report of your activities as per the requirement by the CRC, CNLU</li> <li>3. One presentation must be delivered by the interns in the last.</li> <li>4. If inters fail to do so, then their enrolment will be cancelled by the CRC, CNLU &amp; certificate of internship will not be provided.</li> </ol>
<b>Documents needed for Internship</b>	<ol style="list-style-type: none"> <li>1. Application requesting for the Internship at CRC, CNLU.</li> <li>2. Updated Resume having all academic records with email and mobile numbers.</li> <li>3. Writing sample on why you want to Intern with "Child Rights Centre" in 500 words.</li> </ol>
<b>Covid-19</b>	Due to the Covid-19 protocol, currently, CRC, CNLU provides virtual (work from home) internships.
<b>Intake</b>	The maximum intake for the Internship per season will be 10 (Ten).
<b>Mode of Selection</b>	After the evaluation of writing samples and other documents.
<b>Contact</b>	For more details, keep visiting our website <a href="http://www.crcnlu.org">www.crcnlu.org</a> or email to <a href="mailto:crcnlu@gmail.com">crcnlu@gmail.com</a> .

### **RULES REGARDING INTERNSHIP**

1. All the interns are requested to maintain an activity register in which they will record their daily work they have been allotted. The main purpose of writing daily diary is to cultivate the habit of documenting and to encourage the students to search for details. It develops the students' thought process and reasoning abilities. The students should record in the daily internship diary the day to day account of the observations, impressions, information gathered and suggestions given, if any
2. All the interns are requested to give their 100 percent to this virtual internship.
3. You must treat the internship as an educational experience.
4. You must remain in proper discipline while at work place and must not violate any code of conduct.
5. Follow all the deadlines that are given by the authorities to complete any work.
6. After completion of Internship, the student should prepare a comprehensive report to indicate what he has observed and learnt in the training period. The internship report will be evaluated on the basis of following criteria:
  - a. Originality
  - b. Adequacy and purposeful write-up
  - c. Research Methodology

## **CODE OF CONDUCT**

1. Interns are expected to abide by the protocols of CRC.
2. Interns are expected to ensure their participation in all the meetings conducted.
3. Follow all the rules and policies of the organization.
4. Demonstrate honesty, integrity, cooperation and willingness to learn.
5. Accept accountability and responsibility for all the work allotted during the internship period.
6. CRC reserves the copyright of all the articles submitted by the interns however due credit shall be given to them.
7. To present themselves with utmost professionalism, exhibiting respect towards the members and mentors.
8. Feedbacks from mentor should be welcomed and vice versa.
9. Interns should be ready to take responsibility and do all the work with utmost sincerity.

## **OTHER GUIDELINES**

### **Body**

- a. Font- Times New Roman
- b. Font Size- 12
- c. Alignment- Justified
- d. Margin- Normal (1" or 2.54 cm on all sides)
- e. Line Spacing- 1.5

### **Footnotes**

- a. Font- Times New Roman
  - b. Font Size- 10
  - c. Alignment- Justified
  - d. Line Spacing- 1
  - e. Citation Format- Uniform
1. The Centre shall have copyright over all the submissions made by the intern and the same shall not be given for publication elsewhere, however due credit shall be given to the intern.
  2. If any intern wished to discontinue the internship he/she shall submit an application providing a 10 day notice; if the intern fails to do so and leaves the internship without any notice, he/she shall be disqualified from any further activity of the Child Rights Centre.
  3. The decision of the Centre with regard to termination of the internship or regarding internship certificate shall be final.

- *Apply for internship through our website at <https://www.crcnlu.org/careers/>.*
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