

CHANAKYA NATIONAL LAW UNIVERSITY, PATNA

Nyaya Nagar, Mithapur, Patna -1, Ph. No. – 0612-2352300, Website: <http://cnlu.ac.in>

NIQ NO – 04/2018-19

Dated: - 28.04.2018

Sealed quotations are invited for disposal of Answer Books, Project Reports and Scraps. These items are located in the premises of CNLU, Patna. Details for inspection, contact person, quotation acceptance are as under:

Name of the work: Disposal of Answer Books, Project Reports& Scraps.

| | | |
|---|---|---|
| Sale of Document | : | From 28.04.2018 to 13.05.2018 |
| Date & Time inspection of items | : | Any Working Day |
| Date & Time of receipt of Quotation | : | 15.05.2018 at 4:00 pm. |
| Date & Time of opening of Financial Quotation | : | 15.05.2018 at 4:30 pm. |
| Place of all meetings | : | Registrar`s Chamber |
| Earnest Money | : | Rs. 500/- (Five Hundred) only in shape of Demand Draft issued by Nationalised Bank drawn in favour of “Registrar, Chanakya National Law University, Patna” and Payable at Patna. |

Terms and Conditions:-

- (a) The book value of the items is mentioned in the list (Annexure-A) of items proposed to be disposed.
- (b) The offer shall remain valid for 30 days after the date of quotation opening.
- (c) Each page of quotation document should be signed by the quotationer in token of acceptance of terms and conditions of quotation.
- (d) Incomplete and unsigned quotations are liable to be rejected.
- (e) Financial Quotation is attached with this Quotation Notice at Annexure “B”
- (f) Details of the obsolete items are as per Annexure “A”
- (g) The quotationers may inspect the items on predetermined dates and satisfy themselves about the items they are quotationing for.
- (h) No items, once disposed to the successful quotationer, shall be taken back by CNLU.
- (i) The successful quotationer shall be required to lift all the items from the disposal site to his/her premises within 3 (three) days after the payment of the quoted amount. EMD amount will be adjusted with the quoted value). On failure to do so, CNLU shall have the right to forfeit the entire amount of the quotationer.
- (j) Final decision to accept/reject the quotations shall be taken by the CNLU on the basis of eligibility criteria and highest financial quote.

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Criteria to award:

- a. The items shall be sold to the highest quotationers. The quotations are invited for the disposal of Answer Books, Project Reports and other items at Annexure "A" as a whole and no quotation would be accepted for any part of the same.
- b. The reserve price of entire lot under disposals is Rs. 15,000/- (Fifteen Thousands). The offer below reserve price may summarily be rejected.

Terms & Conditions:

- a. Quotations in sealed envelope marked with "QUOTATION FOR DISPOSAL OF **ANSWER BOOK, PROJECTS REPORT AND SCRAPS**" should be delivered in the office Registrar, Chanakya National Law University, Nyaya Nagar, Mithapur, Patna-800001
- b. No Quotation will be accepted after the date and time mentioned above under any circumstances.
- c. The office will not be responsible for any postal/courier delay and also for reasons beyond the control of this office.
- d. All relevant rules and regulations of Government of Bihar will be final and applicable & binding on all the quotationers.

Submission of Quotations:

- a. The quotations should be submitted in the prescribed quotation format given in "Annexure A & B" of this document. All columns of the quotation form should be filled. Any additional information should be enclosed separately and referred to in the relevant column of the quotation form.
- b. No quotation may be modified subsequent to the deadline for submission.

Opening of Quotations:

- a. The quotations will be opened at the above mentioned place and time & date in the presence of quotationers' representatives, who choose to attend.
- b. The quotationers' representatives who will be present shall sign in the designated register evidencing their attendance. In the event of the specific quotation opening being declared a holiday for CNLU, the quotation shall be opened at the same time and location on the next working day.
- c. The quotationers' name and other details will be announced at the time of quotation opening

Registrar

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Annexure-A

Lot containing Items proposed to be auctioned/disposed off on “as is where is” basis

| <u>Sr. No</u> | <u>Items</u> | <u>Quantity</u> |
|---------------|--------------------------------|-----------------|
| 1. | Answer Books & Project Reports | 15 Quintal |
| 2. | Scraps items | 01 Quintal |

| <u>Sr. No</u> | <u>Name of the enclosure</u> | <u>Details</u> | <u>Put Yes/No ifattached</u> |
|---------------|---|----------------|--------------------------------------|
| 1. | Name and Address of the Quotationers (In Capital letters). | | |
| 2. | Telephone Number / Mobile No. & E- mail Address. | | |
| 3. | Others | | |

(Signature)

Name of the Authorised Signatory

Designation Office Seal

Date

Place

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Annexure-B

Financial Quotation

To,
The Registrar
CNLU, Patna

Subject: QUOTATION FOR DISPOSAL OF ANSWER BOOKS, PROJECT REPORTS& SCRAPS

Dear Sir,

I/We declare that I/my representative have inspected Answer Books, Project Reports and otherScraps as per the list attached (Annexure-A) with quotation and am/are interested to purchase the same on "As is where is" basis.

My/Our consolidated offer for all the items is given below:

| <u>Sr. No</u> | <u>Items</u> | <u>Quantity</u> | <u>Quoted Rs. Per Quintal</u> | <u>Total Amount</u> |
|---------------|--------------------------------|-----------------|-------------------------------|---------------------|
| 1. | Answer Books & Project Reports | 15Quintal | | |
| 2. | Any other Scrap Materials. | 01 Quintal | | |

The consolidated price should be inclusive of all miscellaneous charges like transportation, labour or any other expenses etc.

I/We have gone through the terms and conditions given in the quotation document and agree with the same. I/We understand that in the event of non-compliance of the terms and conditions of the quotation my/our EMD shall be forfeited by the CNLU, Patna.

(Signature)

Name of the Authorised Signatory

Designation Office Seal

Date

Place