

Vacancy for the position of ‘Centre Coordinator’ and ‘Programme Coordinator’ of the Child Rights Centre, Chanakya National Law University, Patna

Candidates are requested to go through the respective Terms of References before applying. Interested candidates are required to send their CV and cover letter (up to 1 page) in English explaining their interest in child rights and experience in the field of child rights. Kindly mark the subject of the application to read as ‘Centre Coordinator application’ or ‘Programme Coordinator application’, to confirm the position for which you are applying.

The deadline for applications is September 15, 2018. Please send your applications to the following e-mail address: registrarcnlu@gmail.com.

Only shortlisted candidates will be contacted for interviews.
Child Rights Centre of CNLU, Patna is an equal opportunity employer.

TERMS OF REFERENCE

Chanakya National Law University, Patna is seeking applications for the post of **Centre Coordinator**, for its Child Rights Center, supported and assisted by the UNICEF and Department of Social Welfare, Government of Bihar.

Objectives to be fulfilled:

- To engage with Child Rights from multidisciplinary perspective and to contribute to the development of a comprehensive legal framework for children through a Child Code.
- To strengthen law, policy and governance of child rights.
- To enhance experiential learning by conducting extensive field work and research for evidence-based advocacy.
- To evolve and support effective delivery and response systems for children, their families and communities.
- To lobby with state and civil society to enable realizations of child rights recognized by the State.
- To improve access to justice for children in areas of juvenile justice, child labour, gender justice, education and trafficking.
- To engage in academic collaboration, outreach programs including research and other appropriate interventions on child rights law in the state of Bihar.
- To organize conferences, seminars, workshops, symposiums etc on the issues relating to child rights.

Qualification

- Candidate should preferably hold a Masters degree in Law or LLM or in Social Welfare
- 3 years of field experience either in
 - child rights advocacy, or

- in non-governmental organization, or development organization or
- in academic institute in capacity of a faculty
- Well-versed with all issues related to child rights and protection of children
- Excellent communication and interpersonal skills
- Ability to work independently with minimum support
- Ability to liaison and network with various stakeholders in the child rights field to fulfill the objectives of the center
- Ability to perform tasks timely with high level of accuracy
- Excellent command over written and spoken English
- Excellent in documentation and in drafting proposals, reports etc.
- Proficient in use of computer including microsoft word, ppts, excel sheet etc
- Presence of mind and problem solving skills
- Commitment to continuous learning and professional development.

Nature of employment and Remuneration

- Contractual in nature
- The centre coordinator is required to work on full-time basis
- Rs. 40,000/- per month

Activities to be undertaken

- To initiate, develop and carry out networking with various stakeholders in child rights for enabling strong foundations of CRC
- To arrange internship programmes for CRC student members
- To facilitate and cooperate in organizing training programmes for stakeholders
- To facilitate the organization of conferences, seminars, workshops, symposiums etc on the issues relating to child rights.
- To facilitate and coordinate outreach programmes in child rights.
- To facilitate and contribute in reviewing existing laws, rules and policies relating to child rights in Bihar
- To facilitate and contribute in carrying research work, its documentation and proper dissemination through various channels
- To facilitate the publication of bimonthly news letters, quarterly journals, case digests and information education and communication (IEC) materials
- To facilitate and contribute in child rights advocacy campaigns and programmes to be organized by the center
- To develop and deliver PPT of the work undertaken by the Centre
- To look into the day-to-day administration of CRC
- To draft research proposals and liaison with funding agencies

TERMS OF REFERENCE

Chanakya National Law University, Patna is seeking applications for the post of **Programme Coordinator**, for its Child Rights Center, supported and assisted by the UNICEF and Department of Social Welfare, Government of Bihar.

Objectives to be fulfilled:

- To engage with Child Rights from multidisciplinary perspective and to contribute to the development of a comprehensive legal framework for children through a Child Code.
- To strengthen law, policy and governance of child rights.
- To enhance experiential learning by conducting extensive field work and research for evidence-based advocacy.
- To evolve and support effective delivery and response systems for children, their families and communities.
- To lobby with state and civil society to enable realizations of child rights recognized by the State.
- To improve access to justice for children in areas of juvenile justice, child labour, gender justice, education and trafficking.
- To engage in academic collaboration, outreach programs including research and other appropriate interventions on child rights law in the state of Bihar.
- To organize conferences, seminars, workshops, symposiums etc on the issues relating to child rights.

Qualification

- Candidate should hold a Masters in Social Welfare or any other stream in Social Sciences
- 3 years of field experience either in
 - child rights advocacy, or
 - in non-governmental organization, or development organization
- Excellent communication and interpersonal skills
- Ability to perform tasks timely with high level of accuracy
- Excellent command over written and spoken English and should have a flare for writing
- Excellent in documentation, drafting proposals etc.
- Proficient in use of computer including microsoft word, ppts, excel sheet etc

Nature of employment and Remuneration

- Contractual in nature
- The centre coordinator is required to work on full-time basis
- Rs. 25,000/- per month

Activities to be undertaken

- To facilitate and cooperate in organizing training programmes for stakeholders including the JJB, PLVs, students etc.
- To communicate, facilitate and coordinate with various stakeholders in child rights including various resource persons, the Bihar Judicial Academy (BJA), Department of Social Welfare, Government of Bihar, Bihar State Legal Services Authority (BSLSA) in the organization of training programmes by the center.
- To document these training programmes and disseminate the reports prepared thereafter, through various channels
- To facilitate the organization of conferences, seminars, workshops, symposiums etc on the issues relating to child rights.
- To develop and deliver PPT of the training programmes and other works undertaken by the Centre