

CHANAKYA NATIONAL LAW UNIVERSITY

NYAYA NAGAR, MITHAPUR, PATNA-800001

Sealed quotations are invited for disposal of obsolete/unserviceable Furniture/scrap

The above items are located in the premises of CNLU, Patna. Details for inspection, contact person, quotation acceptance are as under:

1	NIQ No.	04/2016-17
2	Date & Time for Inspection of Items	Between 27 th September to 5 th October, 2016. Between 02:00 pm to 05:00 pm.
3	Contact Person	Sri Kameshwar Pandey, Finance Officer
4	Last date & time for receipt of quotation	Up to 02:00 pm on 6 th October, 2016
5	Date and time for opening of Quotation offer	At 03:00 pm on 6 th October, 2016
6	Quotation form available	At Website" http://cnlu.ac.in
7	Earnest Money Deposit (EMD)	Rs.1, 000/- (Rupees One Thousand Only) in the form of Bank Draft from any Bank in favour of "Registrar, Chanakya National Law University, Nyaya Nagar, Mithapur, Patna-800001" payable at Patna.
8	Participation Fee	Rs. 250/- (Two Hundred Fifty Only) in the form of Bank Draft from any Bank in favour of "Registrar, Chanakya National Law University, Nyaya Nagar, Mithapur, Patna-800001" payable at Patna.

General Terms and Conditions

- (a) The Reserve Price of the items is mentioned in the list (Annexure-B) of items proposed to be disposed.
- (b) The offer shall remain valid for 30 days after the date of opening of offer.
- (c) If any bidder withdraws the quotation before the said period, the EMD shall be forfeited, without prejudice to any other right or remedy.
- (d) Each page of quotation document should be signed by the quotationer in token of acceptance of terms and conditions of quotation.
- (e) Incomplete and unsigned quotations are liable to be rejected.

- (f) Quotation Form is attached with this Quotation Notice at Annexure "A"
- (g) Details of the obsolete items are as per Annexure "B"
- (h) The successful quotationer need to submit an undertaking that all the e-waste, if any, will be disposed off as per e-waste (Management and Handling) Rules 2011 notified by Ministry of Environment and Forest/as per latest guidelines and its related agencies shall be the sole responsibility of the bidder(s).
- (i) Quotation/Bid without EMD shall be summarily rejected. No Cheque/Money Order shall be accepted. The EMD deposit shall not attract any interest.
- (j) The bidders may inspect the items on predetermined dates and satisfy themselves about the items they are bidding for.
- (k) The Earnest Money Deposit of the successful bidder shall be adjusted in the bid forthwith. The EMD of unsuccessful bidders shall be returned within one month of the auction date, without any interest.
- (l) No items, once disposed to the successful bidder, shall be taken back by CNLU.
- (m) The successful bidder shall be required to lift all the items from the disposal site to his/her premises within 3 (three) days after the payment of the quoted amount (EMD amount will be adjusted with the quoted value). On failure to do so, CNLU shall have the right to forfeit the entire amount of the bidder.
- (n) Final decision to accept/reject the bids shall be taken by the CNLU on the basis of eligibility criteria and highest financial quote.

Criteria to award:

- a. The items shall be sold to the highest bidder. The bids are invited for the lot (i.e. all the items contained in the list of obsolete/unserviceable furniture and other items at Annexure "B" as a whole and no bid would be accepted for any part of the same.
- b. The reserve price of entire lot under disposal is Rs. 50,000/- (Fifty Thousands). The offer below reserve price may summarily be rejected.

Bidding Procedure:

- a. Bids in sealed envelope marked with "QUOTATION FOR DISPOSAL OF OBSOLETE/UNSERVICABLE FURNITURE/SCRAP" should be delivered in the office Registrar, Chanakya National Law University, Nyaya Nagar, Mithapur, Patna-800001
- b. Sealed quotations shall be received, not later than 02:00 pm of 6th October, 2016 at the above mentioned address. No Bid will be accepted after this date and time under any circumstances.
- c. The office will not be responsible for any postal/courier delay and also for reasons beyond the control of this office.
- d. Offers without EMD & Participation fee will summarily be rejected.

- e. All relevant rules and regulations of Government of Bihar will be final and applicable & binding on all the bidders.

Submission of Bids:

- a. The quotation should be submitted in the prescribed bid format given in “Bidding Procedure” of this document. All columns of the bid form should be filled. Any additional information should be enclosed separately and referred to in the relevant column of the bid form.
- b. No offer may be modified subsequent to the deadline for submission.

Opening of Bids:

- a. The quotation bids will be opened at the above mentioned place and time & date in the presence of bidders’ representatives, who choose to attend.
- b. The quotationers’ representatives who will be present shall sign in the designated register evidencing their attendance. In the event of the specific bid opening being declared a holiday for CNLU, the bid shall be opened at the same time and location on the next working day.
- c. The bidders’ name and other details will be announced at the time of bid opening

(Dr. S. P. Singh)
Registrar

QUOTATION FORM FOR DISPOSAL OF OBSOLETE/UNSERVICABLE FURNITURE

Name and Address of the Bidder :
(In Capital Letters)

Telephone Number / Mobile No. :

E-mail Address :

Details of Earnest Money Deposit :

Details of participation fee :

I/We declare that I/our representative have/has inspected the obsolete items as per the list attached (Annexure-B) with quotation I/we am/are interested to purchase the same on "As is where is" basis.

My/Our consolidated offer for all the items is given below:

Sl. No	Items	Quantity	Total Amount
1.	Moulded Chairs	75 pieces	In figures: In words:
2.	Broken Chairs (Scrap)	550 pieces	
3.	Waste News Papers & Cartoons	10 quintal	
4.	Electrical / Electronic Materials (Scrap)	2.5 quintal	

The consolidated price should be inclusive of all miscellaneous charges like transportation, labour or any other expenses etc.

I/We have gone through the terms and conditions given in the quotation document and agree with the same. I/We understand that in the event of non-compliance of the terms and conditions of the quotation my/our EMD shall be forfeited by the CNLU, Patna.

(Signature of the Bidder)

Name of the Bidder

Address:

Lot containing Items proposed to be auctioned/disposed off on “as is where is” basis

Reserve Price: Rs. 50,000 (Fifty Thousand only)

<u>Sl. No</u>	<u>Items</u>	<u>Quantity</u>
1.	Moulded Chairs	75 pieces
2.	Broken Chairs (Scrap)	550 pieces
3.	Waste News Papers & Cartoons	10 quintal
4.	Electrical / Electronic Materials (Scrap)	2.5 quintal

<u>Sl. No</u>	<u>Name of the enclosure</u>	<u>Put Yes/No if attached</u>	<u>Details</u>
1	EMD of Rs. 1,000/-		
2	Participation fee of Rs. 250/-		
3	Others		

(Signature)

Name of the Authorised Signatory

(Dr. S. P. Singh)

Registrar

Chanakya National Law University,

Patna

Designation Office Seal